



Republic of the Philippines  
THE SANGGUNIANG PANLALAWIGAN OF ILOCOS NORTE  
Laoag City, 2900

NINTH SANGGUNIANG PANLALAWIGAN

EXCERPTS FROM THE MINUTES OF THE 120<sup>TH</sup> REGULAR SESSION  
OF THE SANGGUNIANG PANLALAWIGAN, HELD AT THE  
SANGGUNIAN SESSION HALL, PROVINCIAL CAPITOL,  
LAOAG CITY, AT 3:25 O'CLOCK P. M.  
MONDAY, 14 DECEMBER 2015.

Present:

Hon. Eugenio Angelo M. Barba, Vice-Governor,  
and Presiding Officer,  
Hon. Albert D. Chua, Member,  
Hon. Da Vinci M. Crisostomo, Member,  
Hon. Ramon M. Gaoat, Member,  
Hon. Juan Conrado A. Respicio II, Member,  
Hon. James Paul C. Nalupta, Member,  
Hon. Vicentito M. Lazo, Member,  
Hon. Rogelio R. Balbag, Member,  
Hon. Joel R. Garcia, Member,  
Hon. Domingo C. Ambrocio, Jr., PCL-IN, Member,  
Hon. Charles L. Tadena, ABC-IN, Member.

Absent:

Hon. Ria Christina G. Fariñas, Member,  
Hon. Portia Pamela R. Salenda, Member.

RESOLUTION NO. R2015-6566

REVIEW OF/ACTION ON ORDINANCES  
ENACTED BY THE SANGGUNIANG BAYAN OF  
DINGRAS.

ON MOTION of District Board Member TADENA, duly seconded, the Body Resolved  
that:


**Ordinance Nos. 2015-09-024 be REFERRED to the Committee on  
APPROPRIATIONS, 2015-09-025 to the Committee on LABOR;**


Copy of this Resolution be furnished to all concerned for their information and guidance.

I HEREBY CERTIFY to the correctness of the above-quoted Resolution.

  
MILDRED NIRMLA R. LAMOSTE  
Provincial Board Secretary

ATTESTED:

  
EUGENIO ANGELO M. BARBA  
Vice-Governor  
and Presiding Officer

APPROVED 05 JAN 2016  
DATE  
  
IMEE R. MARCOS  
PROVINCIAL GOVERNOR

REPUBLIC OF THE PHILIPPINES  
PROVINCE OF ILOCOS NORTE  
MUNICIPALITY OF DINGRAS

**EXCERPT FROM THE MINUTES OF THE ONE HUNDRED NINETEENTH (119<sup>TH</sup>)  
REGULAR SESSION OF THE NINTH (9<sup>TH</sup>) SANGGUNIANG BAYAN OF DINGRAS,  
ILOCOS NORTE HELD AT THE SANGGUNIAN SESSION HALL ON DECEMBER 7,  
2015**

**Members Present:**

Hon. Joefrey P. Saguid,	Presiding Officer
Hon. Ruben C. Marcos,	SB Member
Hon. Enrique J. Cañete Jr.,	SB Member
Hon. Lester S. Ballesteros,	SB Member
Hon. Joey S. Apostol,	SB Member
Hon. Benigno B. De La Cruz,	SB Member
Hon. Nathaniel Ruben P. Taylan,	SB Member
Hon. Jimmy T. Aguinaldo	Liga Vice President (Ex-Officio Member)

**Member/s Absent:**

Hon. Jose Mari Genaro B. Albano,	SB Member
Hon. Alfe Garry R. Gamboa	SB Member

**MUNICIPAL ORDINANCE NO. 2015-09-025  
Series of 2015**

**AN ORDINANCE AUTHORIZING THE RECLASSIFICATION/CREATION OF  
PLANTILLA POSITION OF ADMINISTRATIVE OFFICER III AT THE OFFICE OF THE  
MUNICIPAL MAYOR.**

---

Sponsor: Hon. Benigno Dela Cruz

---

**WHEREAS**, Rule XXII, Art. 163 of the Rules and Regulations implementing R.A. 7160, otherwise known as the Local Government Code of 1991, provides that, every LGU shall design and implement its own organizational structure and staffing pattern taking into consideration its priority needs, service requirements, and financial capabilities consistent with the principles on simplicity, efficiency, economy, effectiveness, dynamism, and public accountability, subject to the minimum standards and guidelines prescribed thereof by the CSC;

**WHEREAS**, Art. 164 (a) provides that, an LGU may reorganize through the Sangguniang its present organizational structure or alter its present staffing pattern in accordance with laws pertinent to government reorganization and implementing rules and regulations;

**WHEREAS**, R.A. 7160 Art. 20 (b) also provides that the Sangguniang may create such other offices as may be necessary to carry out the purposes of the LGU; or (c) Consolidate the function of any office with those of another in the interest of efficiency and economy;

**WHEREAS**, DBM BC No. 2004-03 (5.3) specifies that agencies shall have the flexibility to modify the duties and responsibilities of a vacant position to any of the new position titles that is needed for its operations provided it will not require additional funds;

**WHEREAS**, the position of Administrative Officer III (Supply Officer II), SG-14 is vacant, and is highly recommended to be reclassified by changing the duties and functions, to wit:



**ADMINISTRATIVE OFFICER III**

- 25% 1. Acts as confidant to his/her immediate superior or Department Head or work with him/her in developing and implementing policies and procedures to be followed.
- 25% 2. Plans and supervises administrative records in the Office of the Mayor or other personnel records.
- 25% 3. Prepares communications and acts as information officer with other department or agencies.
- 15% 4. May recommend plans/substantive tasks to carry-out for the general service in the bureaucracy.
- 10% 5. Perform other related tasks.

**WHEREFORE**, on motion of Hon. Benigno B. Dela Cruz duly seconded by Hon. Joey S. Apostol, **BE IT ORDAINED THAT:**

**Section 1.** The plantilla position of Administrative Officer III (SG- 14) is hereby reclassified/created under the Office of the Mayor.

**Section 2.** The corresponding funds in the Annual Budget 2015 of the municipality are likewise adopted for the position of Administrative Officer III.

**Section 3.** This ordinance shall take effect upon approval.

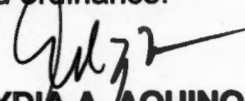
**APPROVED:**

Voted in favor: Hon. Ruben C. Marcos, Hon. Enrique J. Cañete Jr., Hon. Lester S. Ballesteros, Hon. Joey S. Apostol, Hon. Benigno B. De La Cruz, Hon. Nathaniel Ruben P. Taylan, Hon. Jimmy T. Aguinaldo

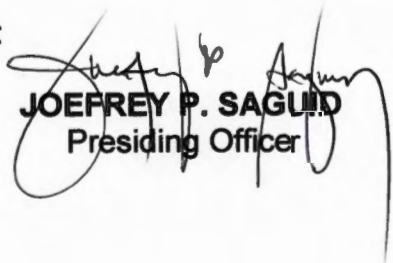
Voted against: N o n e

Abstention: N o n e

**I HEREBY CERTIFY** to the correctness of the above-quoted ordinance.

  
**LYDIA A. AQUINO**  
 SB Secretary

**ATTESTED:**

  
**JOEFREY P. SAGUID**  
 Presiding Officer

**APPROVED:**

  
**ERDIO E. VALENZUELA**  
 Mayor

DEC 09 2015