



Republic of the Philippines
Province of Ilocos Norte
MUNICIPALITY OF DINGRAS

EXCERPT FROM MINUTES OF THE 121ST REGULAR SESSION OF THE EIGHT SANGGUNIANG BAYAN OF DINGRAS, ILOCOS NORTE HELD AT THE SANGGUNIANG BAYAN SESSION HALL ON JANUARY 14, 2013

Members Present:

Hon. Ruben C. Marcos,	Vice Mayor/Presiding Officer
Hon. Samuel D. Calano,	SB Member,
Hon. Jose Mari Genaro B. Albano,	SB Member,
Hon. Joey S. Apostol,	SB Member,
Hon. Nathaniel Ruben D. Taylan II,	SB Member,
Hon. Edilberto C. Gudoy,	SB Member-Liga President,
Hon. Samuelito R. Demandante,	SB Member-Federated SK President,

Members/s: Absent

Hon. Alfe Garry R. Gamboa,	SB Member,
Hon. Robert V. Parado,	SB Member, (On Sick Leave)

MUNICIPAL APPROPRIATION ORDINANCE NO. 2013-08-001
Series of 2013

AN ORDINANCE AUTHORIZING THE ANNUAL BUDGET OF THE MUNICIPALITY OF DINGRAS, ILOCOS NORTE FOR CALENDAR YEAR 2013 IN THE TOTAL AMOUNT OF EIGHTY MILLION ONE HUNDRED FIFTEEN THOUSAND EIGHT HUNDRED FORTY SIX PESOS & 69/100 (PHP80,115,846.69) COVERING VARIOUS EXPENDITURES FOR THE OPERATION OF THE GOVERNMENT OF DINGRAS, ILOCOS NORTE FOR THE PERIOD JANUARY 1, 2013 TO DECEMBER 31, 2013, AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE.

Sponsor: Hon. Samuel D. Calano

Be it ordained in Regular Session assembled:

Section 1. The Annual Budget of the Municipality of Dingras, Ilocos Norte for Calendar Year 2013 in the total amount of Eighty Million One Hundred Fifteen Thousand Eight Hundred Forty Six Pesos & 69/100 (Php80,115,846.69) covering the various expenditures for the operation of the Municipality of Dingras, Ilocos Norte for the period January 1 to December 31, 2013 and other purposes is hereby approved.

The budget documents consisting of the following are incorporated herein and made integral part of this Ordinance:

1. Budget of Expenditures and Sources of Financing
2. Annual Investment Program
3. Personnel Schedule by Departments/Offices/Unit

Section 2. Sources of Funds. The estimated beginning balance amounting to One Million Three Hundred Seventy Pesos (Php1,370,000.00) and the estimated income certified as reasonably collectible amounting to Seventy Eight Million Seven Hundred Forty Six Thousand Seven Hundred Seventeen Pesos (Php78,746,717.00) for a total amount of Eighty Million One Hundred Sixteen Thousand Seven Hundred Seventeen Pesos (Php80,116,717.00) are hereby declared as available resources for Appropriation, which are reflected in the following Receipts Program:

Table 1
RECEIPTS PROGRAM

FY 2011-2013

PARTICULARS	Past Year Receipts 2011 (Actual)	Current Year Receipts 2012 Actual/Estimate	Budget Year Receipts 2013	
			Actual/Estimate	
			MFC	Final Recommendation
I. Beginning Cash Balance		5,483,845.00	1,370,000.00	1,370,000.00
Total Beginning Balance	-	5,483,845.00	1,370,000.00	1,370,000.00
II. Receipts:				
A. Local (Internal) Sources				
1. Tax Revenue				
a. Real Property Tax	1,277,571.36	2,800,000.00	2,800,000.00	2,800,000.00
b. Special Education Tax	1,896,802.11	2,737,500.00	2,800,000.00	2,800,000.00
c. Other Local Taxes	989,389.41	1,370,000.00	1,370,000.00	1,370,000.00
Total Tax Revenue	4,163,762.88	6,907,500.00	6,970,000.00	6,970,000.00
2. Non-Tax Revenue				
a. Regulatory Fees				
1. License Fees	122,700.00	200,000.00	300,000.00	300,000.00
2. Permit Fees		6,000.00	6,000.00	6,000.00
3. Other Fees	2,406,102.36	3,790,000.00	3,210,000.00	3,210,000.00
b. Business and Service Income	3,291,883.74	4,000,000.00	4,000,000.00	4,000,000.00
c. Other Income/Receipts	5,010,627.51	6,170,000.00	6,200,000.00	6,200,000.00
Total Non - Tax Revenue	10,831,313.61	14,166,000.00	13,716,000.00	13,716,000.00
B. External Sources				
1. Shares from National Internal Revenue Taxes (IRA)	56,301,125.00	54,654,677.00	60,560,717.00	60,560,717.00
2. Shares from GOCC's	-	-	-	-
3. Other Shares from National Tax Collections				
d. Share from PAGCOR/PCSO	505,171.57	300,000.00	300,000.00	300,000.00
e. Share from Tobacco Excise Tax (RA 7171)	10,551,886.00	-	-	-
4. Extraordinary Receipts				
5. Inter-local Transfers				
6. Capital/Investments Receipts				
a. Gain on Sale of Assets				
Sale of Imbarangay Farm	15,521.92			
Gain on Sale of Disposed Assets	454,000.00			
Total External Sources	67,827,704.49	54,954,677.00	60,860,717.00	60,860,717.00
C. Receipts from Borrowings				
Total Receipts	82,822,780.98	76,028,177.00	81,546,717.00	81,546,717.00
Less: Special Education Tax	1,896,802.11	2,737,500.00	2,800,000.00	2,800,000.00
Total Available Resources for Appropriations	80,925,978.87	73,290,677.00	78,746,717.00	78,746,717.00
Less: Continuing Appropriations	-	6,190,518.62		
TOTAL AVAILABLE RES. FOR APPROPRIATIONS	80,925,978.87	72,584,003.38	80,116,717.00	80,116,717.00

Section 3. Use of Funds. The Expenditure Program of the Municipal Government of Dingras, Ilocos Norte is presented by Office/Department as follows:

I. OFFICE OF THE MAYOR

A. Functional Statement

Exercise general supervision and control over all programs, projects, services and activities of the municipality. Enforce of all laws and ordinances relative to the governance of the municipality. Initiate and maximize the generation of revenues and apply the same of the implementation of development plans, programs, activities and priorities. Ensure the delivery of basic services and the provision of adequate facilities.

B. Objectives

To exercise general supervision and control over all programs, projects, services and activities of the municipality. To enforce all the laws and ordinances relative to the governance of the municipality. To initiate and maximize the generation of revenues and apply the same for the implementation of development plans, programs, activities and priorities. To ensure the delivery of basic services and the provision of adequate facilities.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
1011	EXECUTIVE SERVICES (MAYOR) GENERAL ADMINISTRATION a. General supervision and control. b. Enforcement of laws and ordinances. c. Implementation of plans, programs and activities for the delivery of basic services and provision of adequate facilities.	Php 7,930,139.91	All offices and barangays are supervised.	All offices and barangays	January	December
					January	December
					January	December

D. Proposed New Appropriation Language

For Executive Services (Mayor)-General Administration, Office of the Mayor – Php 7,930,139.91

New Appropriation By Program/Project

Programs/Projects/Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A. Programs Executive Services (Mayor) General Administration	Php4,932,084.91	Php2,998,055.00	Php-0-		Php7,930,139.91

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code	Past Year 2011 Actual	Current Year 2012 Estimate	Budget Year 2013 Proposed
	` (2)	` (3)	` (4)	` (5)
Personal Services	1011			
Salaries and Wages - Regular	701	2,207,221.68	2,958,000.00	3,054,594.00
PERA	711	383,272.72	384,000.00	384,000.00
Representation Allowance	713	71,400.00	71,400.00	75,600.00
Clothing and Uniform Allowance	715	48,000.00	79,000.00	-
Productivity Incentive Allowance	717	30,000.00	28,000.00	-
Cash Gift	724	85,000.00	80,000.00	80,000.00
Year End Bonus	725	200,529.00	250,979.00	254,549.50
Life & Retirement Insurance Contributions	731	265,059.15	361,409.76	366,551.28
PAG-IBIG Contributions	732	19,436.36	19,200.00	19,200.00
PHILHEALTH Contributions	733	26,479.54	34,050.00	33,750.00
ECC Contributions	734	16,921.38	18,614.60	18,637.75
Terminal Leave Pay	742	352,221.07	-	645,202.38
Productivity Enhancement Incentive	749	240,000.00	-	-
Total Personal Services		3,945,540.90	4,284,653.36	4,932,084.91
Maintenance and Other Operating Expenses				
Traveling Expenses	751	173,830.00	250,000.00	250,000.00
Training and Scholarship Expenses	753	38,200.00	100,000.00	100,000.00
Office Supplies Expenses	755	209,831.86	250,000.00	250,000.00
Gasoline, Oil & Lubricants Expenses	761	454,033.72	400,000.00	400,000.00
Other Supplies Expenses	765	64,552.75	100,000.00	100,000.00
Postage & Deliveries	771	95,000.00	3,000.00	3,000.00
Telephone Expenses - Landline	772	55,468.06	85,000.00	85,000.00
Telephone Expenses - Mobile	773	75,348.96	110,000.00	110,000.00
Internet Expenses	774	24,584.20	70,000.00	70,000.00
Membership Dues and Contributions to Org.	778	32,000.00	35,000.00	35,000.00
Advertising Expenses	780	5,000.00	10,000.00	10,000.00
Printing & Binding Expenses	781	-	15,000.00	15,000.00
Repairs & Maint. - Office Equipment	821	84,798.00	65,000.00	65,000.00
Repairs & Maint. - Furniture & Fixtures	822	2,340.00	30,000.00	30,000.00
Repairs & Maint. - IT Equipment & Software	823	280.00	25,000.00	25,000.00
Repairs & Maint - Motor Vehicles	841	54,495.50	100,000.00	100,000.00
Subsidy to NGA's ***	871	137,461.98	140,000.00	140,000.00
Confidential and Intelligence Expenses	884	24,000.00	24,787.00	25,555.00
Taxes, Duties & Licenses	891	2,429.06	30,000.00	30,000.00
Insurance Expenses	893	31,204.84	95,000.00	95,000.00
Other Maintenance & Operating Expenses	969	723,691.44	1,000,000.00	1,059,500.00
Total MOOE		2,288,550.37	2,937,787.00	2,998,055.00
Capital Outlay				
Office Equipment	221	69,600.00	20,000.00	
Furniture & Fixtures	222	78,956.00	175,000.00	
IT Equipment & Software	223	952,514.85		
Motor Vehicles	241	1,397,428.61		
Total Capital Outlay		2,498,499.46	195,000.00	-
TOTAL APPROPRIATION		8,732,590.73	7,417,440.36	7,930,139.91

E. Personnel Schedule

Appropriation		Title of Position	Name of Incumbent	Current Year		Budget Year		Increase (Decrease) 2013	
Ordinance No.	Item No.			Authorized	Authorized	Authorized	Authorized		
Old				New	Rate/Annum	Rate/Annum	Rate/Annum		Rate/Annum
					Jan. - Dec. 2012	Jan. - Dec. 2013	Jan. - Dec. 2013		Jan. - Dec. 2013
		2nd Class- LBC #97		2nd Class- LBC #99 Partial					
		Grade	Amount	Grade	Amount				
		Step		Step					
		(4)	(5)	(6)	(7)	(8)			
1011-1		Municipal Mayor	Erdio E. Valenzuela	27/1	551,700.00	27/1	560,454.00	8,754.00	
-2		Senior Administrative Asst. III/Private Secretary	Erna V. Valencia	15/1	231,420.00	15/1	233,662.80	2,242.80	
-3		Administrative Aide IV/ Driver II	Mario Certifico	4/1	105,648.00	4/1	106,488.00	840.00	
-4		Administrative Officer V	Nilo V. Tejada	18/3	296,496.00	18/3	299,530.80	3,034.80	
-5		Administrative Aide IV/ Clerk II	Vacant	4/1	105,648.00	4/1	106,488.00	840.00	
-6		Licensing Officer I	Julieta S. Valencia	11/8	190,776.00	11/8	191,983.20	1,207.20	
-7		Executive Assistant II	Raul Dancel	17/1	268,176.00	17/1	270,967.20	2,791.20	
-8		Security Guard II	Alex N. Ramos	5/7	122,808.00	5/7	123,541.20	733.20	
-9		Security Guard II	Arnel Sabuco	5/7	122,808.00	5/7	123,541.20	733.20	
-10		Security Guard II	Atemar Jose	5/2	115,140.00	5/2	116,007.60	867.60	
-11		Security Guard II	Marlon Santiago Andres	5/1	113,676.00	5/1	114,567.60	891.60	
-12		Administrative Officer III/ Supply Officer II	Feliandrina C. Maneja	14/1	214,992.00	14/1	216,997.20	2,005.20	
-13		Administrative Officer I /Supply Officer I	Jonathan Tolentino	10/1	162,672.00	10/1	164,005.20	1,333.20	
-14		Administrative Officer II/ Supply Officer I	Charito B. Valencia	11/3	178,908.00	11/3	180,318.00	1,410.00	
-15		Administrative Assistant II/ HRMA	Angeline G L P. dela Rosa	8/3	144,756.00	8/3	145,816.80	1,060.80	
-16		Administrative Aide III/ Driver I	Bobby Paleracio	3/2	99,456.00	3/2	100,225.20	769.20	
		TOTAL			3,025,080.00	-	3,054,594.00	29,514.00	

II. OFFICE OF THE SANGGUNIANG BAYAN

A. Functional Statement

The Municipal Vice Mayor shall be the presiding officer of the Sangguniang Bayan and approve payment of expenditures appropriated for the operation of the Office of the Sngguniang Bayan. Appoint all officials and employees of the SB subject to Civil Service laws, rules and regulations except those whose manner of appointments are specifically provided in the Code. Exercise the powers and assume the duties and functions of the Municipal Mayor in cases of temporary vacancy as provided for in the Code. The Sangguniang Bayan Members approve all ordinances and resolutions necessary for an efficient and effective municipal governance; appropriate funds for the operation of municipal government; grant franchises; enact ordinances levying taxes, fees and charges; regulate the use of land, buildings and structures within the municipality in order to promote general welfare.

B. Objectives

To preside over all sessions of the Sangguniang Bayan and approve payment of expenditures appropriated for the operation of the Sangguniang Bayan. To appoint all officials and employees of the Sangguniang Bayan subject to Civil Service laws, rules and regulations, except those whose manner of appointments are specifically provided in the Code. To exercise the powers and assume the duties and functions of the Municipal Mayor in cases of temporary vacancy as provided for in the Code. The Sangguniang Bayan is to approve ordinances and resolutions necessary for an efficient and effective municipal governance; appropriate funds for the operation of municipal government; grant franchises; enact ordinances levying taxes, fees and charges; regulate the use of land, buildings and structures within the municipality in order to promote general welfare.

C. Projects/Activities

Code Ref.	Program/Project/Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
1021	LEGISLATIVE SERVICES (SANGGUNIANG BAYAN) GENERAL ADMINISTRATION a. Enact ordinances and appropriate funds for general welfare b. Approve resolution for efficient and effective governance c. Review all ordinances passed and approved by the sangguniang barangays.	Php11,920,616.00	Laws and ordinances are enacted	All offices and barangays	January	December
			Resolutions are passed for general welfare of inhabitants	All laws and ordinances	January	December
			All ordinances are reviewed	Barangays Ordinances	January	December

D. Proposed New Appropriation Language

For Legislative Services (Sangguniang Bayan)-General Administration, Office of the Sangguniang Bayan – Php11,920,616.00.

New Appropriation By Program/Project

Programs/Projects/Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A. Programs Executive Services (Mayor) General Administration	Php10,238,843.00	Php1,656,098.00	Php25,675.00		Php11,920,616.00

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Current Year 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
Personal Services	1021			
Salaries and Wages - Regular	701	3,347,873.44	5,666,412.00	5,971,230.00
PERA	711	304,363.64	384,000.00	384,000.00
Representation Allowance	713	611,235.00	681,360.00	723,600.00
Transportation Allowance	714	528,275.00	617,100.00	594,000.00
Clothing Allowance	715	48,000.00	78,000.00	-
Productivity Incentive Allowance	717	6,000.00	10,000.00	-
Cash Gift	724	65,000.00	80,000.00	80,000.00
Year End Bonus	725	287,230.50	490,736.00	497,602.50
Life & Retirement Insurance	731	401,111.92	706,659.84	716,547.60
Pag-ibig Contributions	732	15,218.18	19,200.00	19,200.00
PHILHEALTH Contributions	733	41,556.82	59,700.00	47,683.00
Employees Com.Ins. Prem.	734	14,838.86	18,887.04	18,426.51
Terminal Leave Pay	742	237,886.34	-	1,186,553.39
Productivity Enhancement Incentive	749	180,000.00	-	-
Total Personal Services		6,088,589.70	8,812,054.88	10,238,843.00
Maintenance and Other Operating Expenses				
Traveling Expenses	751	205,213.78	230,000.00	230,000.00
Training & Seminar Expenses	753	224,500.00	200,000.00	224,500.00
Office Supplies Expense	755	114,187.84	160,000.00	160,000.00
Gasoline, Oil & Lubricants Expenses	761	214,658.65	230,000.00	230,000.00
Other Supplies & Materials Expenses	765	13,465.00	7,380.00	7,380.00
Postage & Deliveries	771	-	-	-
Telephone Expenses - Landline	772	24,706.00	16,442.85	16,442.00
Telephone Expenses - Mobile	773	220,282.10	239,225.10	239,225.00
Membership Dues and Contributions to Org.	778	9,199.00	59,800.00	59,800.00
Advertising Expenses	780	40,000.00	30,000.00	30,000.00
General Services	795	2,613.49	26,913.60	26,913.00
Repairs & Maintenance - Office Equipment	821	33,786.00	13,000.00	40,000.00
Repairs & Maint.-Other Machineris & Equipment	840	-	-	5,000.00
Repairs & Maint -Motor Vehilces	841	92,038.00	25,056.00	30,000.00
Taxes, Duties & Licenses	891	3,769.06	2,669.06	2,699.00
Insurance Expenses	893	20,970.17	44,639.28	44,639.00
Other Maintenance & Operating Expenses	969	271,187.29	250,895.04	309,500.00
Total Maintenance & Other Operating Expenses		1,490,576.38	1,536,020.93	1,656,098.00
Capital Outlay				
Office Equipment	221	99,300.00		15,675.00
Communication Equipment	229			10,000.00
Total Capital Outlay		99,300.00	-	25,675.00
TOTAL APPROPRIATION		7,678,466.08	10,348,075.81	11,920,616.00

E. Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position	Name of Incumbent	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013
Old	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
				Grade Step	Amount	Grade Step	Amount	
(1)	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1021-18	-17	Municipal Vice - Mayor	Ruben Felicito C. Marcos	25/1	477,852.00	25/1	484,872.00	7,020.00
19	18	Sangguniang Bayan Member	Alfe Garry R. Gamboa	24/1	444,840.00	24/1	451,101.60	6,261.60
20	19	Sangguniang Bayan Member	Samuel Calano	24/1	444,840.00	24/1	451,101.60	6,261.60
21	20	Sangguniang Bayan Member	Jose Mari Generao Albano	24/1	444,840.00	24/1	451,101.60	6,261.60
22	21	Sangguniang Bayan Member	Joey Apostol	24/1	444,840.00	24/1	451,101.60	6,261.60
23	22	Sangguniang Bayan Member	Nathaniel Ruben Taylan II	24/1	444,840.00	24/1	451,101.60	6,261.60
24	23	Sangguniang Bayan Member	Robert V. Parado	24/1	444,840.00	24/1	451,101.60	6,261.60
25	24	Sangguniang Bayan Member	Vacant	24/1	444,840.00	24/1	451,101.60	6,261.60
26	25	Sangguniang Bayan Member	Vacant	24/1	444,840.00	24/1	451,101.60	6,261.60
27	26	Sangguniang Bayan Member						
		ABC Federated President	Edilberto Gudoy	24/1	444,840.00	24/1	451,101.60	6,261.60
28	27	Sangguniang Bayan Member						
		SK Federated President	Samuelito R. Demandante	24/1	444,840.00	24/1	451,101.60	6,261.60
29	28	Sangguniang Bayan Secretary	Lydia A. Aquino	24/8	487,248.00	24/8	493,306.80	6,058.80
30	29	Local Legislative Staff Asst.	Editha Agcaoili	8/5	148,524.00	8/5	149,520.00	996.00
31	30	Administrative Aide VI/Clerk	Sheena Valenzuela	6/1	122,316.00	6/1	123,264.00	948.00
32	31	Administrative Aide IV/Clerk	Floribel S. Ballesteros	4/1	105,648.00	4/1	106,488.00	840.00
33	32	Administrative Aide III/Driver	Bobby Manibog	3/4	102,036.00	3/4	102,763.20	727.20
T O T A L					5,892,024.00		5,971,230.00	79,206.00

III. OFFICE OF THE MUNICIPAL PLANNING AND DEVELOPMENT OFFICER

A. Functional Statement

Formulation and exercise general supervision and control over day-to-day activities of the Municipal Planning and Development Office and conduct continuing studies, researches and relevant trainings necessary to evolve plans, and programs for implementation.

B. Objectives

To formulate integrated economic, social, physical and other development plans and policies for consideration of the Municipal Development Council and shall integrate and coordinate all sector plans and studies undertaken by the different functional groups or agencies, shall monitor and evaluate the implementation of the different development programs, projects and activities in accordance with the approved development plan. Prepare comprehensive plans and other development planning documents for the consideration of the development council. Coordinate all developments in line with the Millennium Development Goals of the government.

C. Project/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
1041	PLANNING SERVICES (MPDC) GENERAL ADMINISTRATION a. Assist the municipal development council formulate the AIP and MDF. b. Conduct continuing studies, researches and training programs for efficient and effective governance c. Integrate and coordinate all sectoral plans. d. Exercise supervision and control over the secretariat of the MDC and activities of the BAC as Chairman.	Php2,179,436.23	AIP and MDF Plan are formulated.	All offices and barangays	January	December
			Trainings are conducted.	All NGOs, NGAs, and POs	January	December
			All plans are collated and integrated in the municipal development fund.	All sectors of development	January	December
			All activities are conducted and fully supervised.	BAC, BAC Secretariat and Technical Working Groups	January	December

D. Proposed New Appropriation Language

For Planning and Development Coordination (MPDO)-General Administration, Office of the Municipal Planning and Development Officer –Php2,179,436.23;

New Appropriation By Program/Project

Programs/Projects/Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A. Programs Planning and Development Coordination General Administration	Php1,563,936.23	Php615,500.00	-0-		Php2,179,436.23

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
Personal Services	1041			
Salaries and Wages - Regular	701	766,428.00	1,037,244.00	1,061,373.60
PERA	711	120,000.00	120,000.00	120,000.00
Representation Allowance	713	56,100.00	56,100.00	59,400.00
Transportation Allowance	714	56,100.00	56,100.00	59,400.00
Clothing Allowance	715	20,000.00	25,000.00	-
Productivity Incentive Allowance	717	10,000.00	10,000.00	-
Cash Gift	724	25,000.00	25,000.00	25,000.00
Year End Bonus	725	63,869.00	86,437.00	88,447.80
Life & Retirement Insurance	731	91,971.36	124,469.28	127,364.83
Pag-ibig Contributions	732	6,000.00	6,000.00	6,000.00
PHILHEALTH Contributions	733	9,300.00	11,400.00	10,950.00
Employees Com.Ins. Prem.	734	5,674.92	6,000.00	6,000.00
Terminal Leave Pay	742	13,930.89	-	-
Productivity Enhancement Incentive	749	75,000.00	-	-
Total Personal Services		1,319,374.17	1,563,750.28	1,563,936.23
Maintenance and Other Operating Expenses				
Traveling Expenses	751	7,928.00	24,000.00	25,000.00
Training and Scholarship Expenses	753	25,900.00	26,000.00	50,000.00
Office Supplies Expenses	755	58,937.55	60,000.00	60,000.00
Fuel, Oil & Lubricants Expenses	761	11,305.86	5,000.00	10,000.00
Other Supplies Expenses	765		2,000.00	2,000.00
Telephone Expenses - Landline	772		-	18,000.00
Telephone Expenses - Mobile	773	18,000.00	18,000.00	18,000.00
Advertising Expenses	780		20,000.00	20,000.00
Printing Expenses	781	975.00	5,000.00	5,000.00
Repairs & Maint. - Office Equipment	821	33,850.00	40,000.00	40,000.00
Other Maintenance & Operating Expenses	969	344,014.10	350,000.00	367,500.00
Total Maintenance & Other Operating Expenses		500,910.51	550,000.00	615,500.00
Capital Outlay				
Office Equipment	221			
IT Equipment & Software	223		25,000.00	
Total Capital Outlay		-	25,000.00	-
TOTAL APPROPRIATION		1,820,284.68	2,138,750.28	2,179,436.23

E. Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position	Name of Incumbent	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013
Old	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
				Grade Step	Amount	Grade Step	Amount	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	
1041-34	33	Municipal Department Head I Mun. Planning & Development Officer	Noel Salvatierra	24/4	462,468.00	24/4	468,660.00	6,192.00
35	34	Planning Officer I	Febito Marcelino	11/2	176,640.00	11/2	178,086.00	1,446.00
36	35	Draftsman II	Jeffrey Juan	8/3	144,756.00	8/3	145,816.80	1,060.80
37	36	Project Development Assistant	Oscar Toledo	8/2	142,908.00	8/2	144,000.00	1,092.00
38	37	Administrative Aide VI/Clerk II	Julie Ann Ignacio	6/2	123,888.00	6/2	124,810.80	922.80
TOTAL					1,050,660.00		1,061,373.60	10,713.60

IV. OFFICE OF THE MUNICIPAL CIVIL REGISTRAR

A. Functional Statement

Maintain the proper filing and safekeeping of books required by the Civil Registration System. Accept and transcribe immediately upon receipt in the appropriate civil registry books all documents including judicial decrees affecting the status of a person. Issuance of certified transcription of any certification requested by clients upon payment of prescribed fees. Transmit copies of birth, marriage, and death intended for the Office of the Civil Registrar General within prescribed dates.

B. Objectives

To uphold the ideals of a just and rationalized civil registration system, as provided by existing laws and regulations, putting premium on professionalism, discipline commitment and peace, towards development of an excellent and effective civil registry system. To serve and help all our countrymen avail of civil registration services irrespective of creed, class and culture, stand firm by its decision and accept criticism.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
1051	REGISTRATION SERVICES (MUN. CIVIL REGISTRAR) GENERAL ADMINISTRATION a. Accept all documents and affecting civil status for registration. b. Receive application for the issuance of marriage license. c. Issue certified transcript or copies of registration. d. Transcribe and enter upon receipts of documents affecting civil status for registration.	Php1,091,437.06	All documents submitted to the office are duly registered. All applications are issued marriage licenses. All requests for the issuance of CTCof BIRTH, MARRIAGE AND DEATH. All accepted documents	All documents submitted All applicants All clients in need of CTCs All clients	January	December
					January	December
					January	December
					January	December

D. Proposed New Appropriation Language

For Civil Registration (Civil Registrar) -General Administration, Office of the Municipal Civil Registrar – Php1,091,437.06.

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Civil Registry Services (Civil Registrar) – General Administration	Php919,437.06	Php172,000.00	Php-0-		Php1,091,437.06

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year	Total	Budget Year
		2011 Actual ` (3)	2012 Estimate ` (4)	2013 Proposed ` (5)
Personal Services	1051			
Salaries and Wages - Regular	701	410,628.00	593,532.00	608,548.80
PERA	711	48,000.00	48,000.00	48,000.00
Representation Allowance	713	56,100.00	56,100.00	59,400.00
Transportation Allowance	714	56,100.00	56,100.00	59,400.00
Clothing Allowance	715	8,000.00	10,000.00	-
Productivity Incentive Allowance	717	4,000.00	4,000.00	-
Cash Gift	724	40,000.00	10,000.00	10,000.00
Year End Bonus	725	34,219.00	49,461.00	50,712.40
Life & Retirement Insurance Contributions	731	49,277.36	71,223.84	73,025.86
Pag-IBIG Contributions	732	2,400.00	2,400.00	2,400.00
PHILHEALTH Contributions	733	4,950.00	6,150.00	5,550.00
ECC Contributions	734	2,356.80	2,400.00	2,400.00
Productivity Enhancement Incentive	749	30,000.00	-	-
Total Personal Services		746,031.16	909,366.84	919,437.06
Maintenance and Other Operating Expenses				
Travel Expenses	751	3,440.00	15,000.00	15,000.00
Training and Scholarship Expenses	753	8,400.00	13,000.00	13,000.00
Office Supplies Expenses	755	24,945.75	44,000.00	40,000.00
Other Supplies Expenses	765	390.00	3,000.00	1,000.00
Telephone Expenses - Landline	772	5,714.15	7,000.00	7,000.00
Telephone Expenses - Mobile	773	18,000.00	18,000.00	18,000.00
Membership Dues and Contributions to Org.	778	3,000.00	3,000.00	5,000.00
Rep. & Maint. - Office Equipment	821	990.00	1,000.00	1,000.00
Rep. & Maint. - Other Machinery & Equipment	840		1,000.00	1,000.00
Other Maintenance & Operating Expenses	969	22,577.90	60,000.00	71,000.00
Total Maintenance & Other Operating Expenses		87,457.80	165,000.00	172,000.00
Capital Outlay				
TO TAL APPROPRIATION		833,488.96	1,074,366.84	1,091,437.06

E. Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position ` (2)	Name of Incumbent ` (3)	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013 ` (8)
Old ` (1)	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
				Grade Step ` (4)	Amount ` (5)	Grade Step ` (6)	Amount ` (7)	
1051-39	38	Municipal Department Head I Municipal Civil Registrar	Eliza B. Atienza	24/3	456,516.00	24/3	462,732.00	6,216.00
-40	39	Assistant Registration Officer	Maria Teresa Apreo	8/3	144,756.00	8/3	145,816.80	1,060.80
TOTAL					601,272.00		608,548.80	7,276.80

OFFICE OF THE MUNICIPAL BUDGET OFFICER

A. Functional Statement

Prepare forms, orders and circulars embodying instructions on budgetary and appropriation matters for the signature of the Mayor. Review and consolidate budget estimates of the different offices. Assist the Mayor in the preparation of the executive and special budgets and budget hearings. Study and evaluate budgetary implications of proposed legislations and submit comments and recommendations thereon. Assist the Sangguniang Bayan in the review of barangay budgets. Coordinate with the MPDO for purposes of preparing the Annual Investment Plan. Prepare and submit periodic reports. Perform other duties and functions.

B. Objectives

To prepare forms, orders and circulars embodying instructions on budgetary and appropriation matters for the signature of the Mayor. To review and consolidate budget estimates of the different offices. To assist the Mayor in the preparation of the executive and special budgets and budget hearings. To study and evaluate budgetary implications of proposed legislations and submit comments and recommendations thereon. To assist the Sangguniang Bayan in the review of barangay budgets. To coordinate with the MPDO for purposes of preparing the Annual Investment Plan. To prepare and submit periodic reports. To perform other duties and functions.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
1071	BUDGETING SERVICES (MUN.BUDGET OFFICER) GENERAL ADMINISTRATION a. Consolidate all budget proposals of the different offices for the preparation of the executive budget. b. Assists the sangguniang bayan in the conduct of budget hearing of the executive budget for budget authorization. c. Submit for review to Sangguniang Panlalawigan the executive budget. d. Prepare Allotment Release Order of the different offices for signature of the mayor e. Sign Obligation requests submitted to the office of the MBO. f. Maintains registries of PS, MOOE and CO g. Prepare supplemental budget budgets as the need arises	Php1,130,442.38	All budget proposals submitted to the mayor	All documents submitted	January	December
			Executive budget submitted for authorization.	For the passage of Municipal Appropriation Ordinance.	January	December
			Executive budget submitted for review	All budgets are reviewed.	January	December
			Release of appropriation	All offices and programs	January	December
			All request submitted for signature	All requests are duly obligated	January	December
			To be able to prepare the SAAOBS	Financial status determined	January	December
			To supplement existing appropriation	Smoothly operate as LGU.	January	December

D. Proposed New Appropriation Language

For Budgeting Services (Budget Officer) -General Administration, Office of the Municipal Budget Officer – Php1,130,442.38;

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Budgeting Services (Budget Officer) – General Administration	Php958,442.38	Php172,000.00	-0-		Php1,130,442.38

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year	Total	Budget Year
		2011 Actual ` (3)	2012 Estimate ` (4)	2013 Proposed ` (5)
Personal Services	1071			
Salaries and Wages - Regular	701	457,056.00	633,876.00	640,963.20
PERA	711	48,000.00	48,000.00	48,000.00
Representation Allowance	713	56,100.00	56,100.00	59,400.00
Transportation Allowance	714	56,100.00	56,100.00	59,400.00
Clothing Allowance	715	8,000.00	10,000.00	-
Productivity Incentive Allowance	717	4,000.00	4,000.00	-
Cash Gift	724	10,000.00	10,000.00	10,000.00
Year End Bonus	725	38,088.00	52,823.00	53,413.60
Life & Retirement Insurance Contributions	731	54,846.72	76,065.12	76,915.58
Pag-IBIG Contributions	732	2,400.00	2,400.00	2,400.00
PHILHEALTH Contributions	733	5,700.00	6,300.00	5,550.00
ECC Contributions	734	2,400.00	2,400.00	2,400.00
Productivity Enhancement Incentive	749	30,000.00	-	
Total Personal Services		772,690.72	958,064.12	958,442.38
Maintenance and Other Operating Expenses				
Travel Expenses	751	39,300.00	20,000.00	20,000.00
Training and Scholarship Expenses	753	21,500.00	12,000.00	15,000.00
Office Supplies Expenses	755	10,294.00	15,000.00	20,000.00
Gasoline, Oil & Lubricants Expenses	761	-	1,000.00	2,000.00
Other Supplies Expenses	765	360.00	4,000.00	3,000.00
Postage & Deliveries	771	-	500.00	1,000.00
Telephone Expenses - Landline	772	10,409.65	7,500.00	18,000.00
Telephone Expenses - Mobile	773	18,000.00	18,000.00	18,000.00
Membership Dues and Contributions to Org.	778	7,000.00	6,000.00	8,000.00
Repairs & Maintenance - Office Equipment	821	37,000.00	36,000.00	40,000.00
Repairs & Maint. - Furniture and Fixtures	823	-	-	
Other Maintenance & Operating Expenses	969	2,602.00	60,000.00	27,000.00
Total Maintenance & Other Operating Expenses		146,465.65	180,000.00	172,000.00
Capital Outlay				
Furniture & Fixtures	222	-	20,000.00	
Total Capital Outlay		-	20,000.00	-
TOTAL APPROPRIATION		919,156.37	1,158,064.12	1,130,442.38

E. Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position	Name of Incumbent	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013
Old	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
				Grade Step	Amount	Grade Step	Amount	
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)
1071-41	40	Municipal Department Head I Municipal Budget Officer	Marianita R. Allado	24/8	487,248.00	24/8	493,306.80	6,058.80
-42	41	Administrative Assistant II/ Budgeting Assistant	Edelina B. Espejo	8/4	146,628.00	8/4	147,656.40	1,028.40
		TOTAL			633,876.00		640,963.20	7,087.20

V. OFFICE OF THE ACCOUNTANT

A. Functional Statement

The Municipal Accounting and Internal Audit Office shall be responsible in the installation and maintenance of an internal audit system; preparation and submission of financial statements to authorities concerned; review supporting documents of vouchers to determine completeness of requirements; preparation and maintenance of financial and related records and reports.

B. Objectives

To install and maintain an internal audit system, prepare and submit financial statements to authorities concerned, review supporting documents of vouchers to determine completeness of requirements, and prepare and maintain financial and other related reports and records.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
1081	ACCOUNTING SERVICES (MUNICIPAL ACCOUNTANT) GENERAL ADMINISTRATION a. Certify to the completeness of documents of a certain transaction. b. Prepare statement of cash advances, liquidation, salaries and other allowances. c. Prepare trial balances and statement and statement of accounts. d. Process documents for payment. e. Close book of accounts of the preceding year.	Php1,685,481.52	Claims are paid.	All Creditors	January	December
			All cash advances and payroll are paid on time	All officials and employees to receive their salaries on time.	January	December
			Determine the financial status of the municipality.	Financial statements.	January	December
			Documents are properly scrutinized.	All creditors and payees	January	December
			Monies are properly accounted.	Books are closed.	January	December

D. Proposed New Appropriation Language
 For Accounting Services (Accountant) -General Administration, Office of the Municipal
 Accountant – **Php1,685,481.52;**

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Accounting & Internal Audit Services (Accountant) – General Administration	Php1,367,819.47	Php317662.05	-0-		Php1,685,481.52

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES (1)	Account Code (2)	Past Year	Total	Budget Year
		2011 Actual (3)	2012 Estimate (4)	2013 Proposed (5)
Personal Services	1081			
Salaries	701	668,724.00	906,828.00	925,736.40
PERA	711	96,000.00	96,000.00	96,000.00
Representation Allowance	713	56,100.00	56,100.00	59,400.00
Transportation Allowance	714	56,100.00	56,100.00	59,400.00
Clothing Allowance	715	16,000.00	20,000.00	-
Productivity Incentive Allowance	717	6,000.00	8,000.00	-
Cash Gift	724	20,000.00	20,000.00	20,000.00
Year End Bonus	725	55,727.00	75,569.00	77,144.70
Life & Retirement Insurance Contributions	731	80,246.88	108,819.36	111,088.37
Pag-IBIG Contributions	732	4,800.00	4,800.00	4,800.00
PHILHEALTH Contributions	733	8,100.00	9,900.00	9,450.00
ECC Contributions	734	4,688.28	4,800.00	4,800.00
Terminal Leave Benefits	742	94,735.47	-	-
Productivity Enhancement Incentive	749	60,000.00	-	-
Total Personal Services		1,227,221.63	1,366,916.36	1,367,819.47
Maintenance and Other Operating Expenses				
Travel Expenses	751	14,087.00	40,000.00	40,000.00
Training and Scholarship Expenses	753	16,600.00	25,000.00	25,000.00
Office Supplies Expenses	755	67,802.72	90,000.00	100,000.00
Gasoline, Oil & Lubricants Expenses	761	5,980.06	3,000.00	3,000.00
Other Supplies Expenses	765	-	4,000.00	4,000.00
Postage & Deliveries	771	-	-	-
Telephone Expenses - Landline	772	7,909.27	12,000.00	12,000.00
Telephone Expenses - Mobile	773	18,000.00	18,000.00	18,000.00
Membership Dues and Contributions to Org.	778	5,300.00	8,000.00	8,000.00
Repairs & Maintenance - Office Equipment	821	45,705.00	40,000.00	40,000.00
Rep. & Maint. - IT Equipt. & Software	823	-	-	-
Other Maintenance & Operating Expenses	969	2,450.00	20,000.00	67,662.05
Total Maintenance & Other Operating Expenses		183,834.05	260,000.00	317,662.05
Capital Outlay				
TOTAL APPROPRIATION		1,411,055.68	1,626,916.36	1,685,481.52

E. Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position	Name of Incumbent	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013
Old	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
(1)	(2)			(3)	Grade Step (4)	Amount (5)	Grade Step (6)	Amount (7)
1081-43	42	Municipal Department Head I Municipal Accountant	Romeo Calma	24/2	450,624.00	24/2	456,864.00	6,240.00
44	43	Administrative Assistant III/ Sr. Bookkeeper	Thelma P. Lagrio	10/8	177,984.00	10/8	179,055.60	1,071.60
45	44	Administrative Assistant II/ Bookkeeper	Elvessa P. Salvatierra	8/3	144,756.00	8/3	145,816.80	1,060.80
46	45	Administrative Assistant II/ Accounting Clerk II	Jennifer Balicao	8/2	142,908.00	8/2	144,000.00	1,092.00
TOTAL					916,272.00		925,736.40	9,464.40

VI. OFFICE OF THE MUNICIPAL TREASURER

A. Functional Statement

The Municipal Treasurer shall advise municipal officials regarding the disposition of municipal funds and other matters relative to public finance. Take custody of and exercise proper management of municipal funds. Take charge of the disbursement of municipal funds and such other funds entrusted. Inspect of business establishments within the jurisdiction of the municipality in relation to the implementation of tax ordinances. Maintain and update the tax information system of the municipality. Perform such other duties and functions.

B. Objectives

To advise municipal officials regarding the disposition of municipal funds and other matters relative to public finance. To take custody of and exercise proper management of municipal funds. To take charge of the disbursement of municipal funds and such other funds entrusted. To inspect all business establishments within the jurisdiction of the municipality in the implementation of tax ordinances. To maintain and update the tax information system of the municipality. To perform such other duties and functions.

C. Project/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
1091	<p>TREASURY SERVICES (MUNICIPAL TREASURER) GENERAL ADMINISTRATION</p> <p>a. Collect all taxes due to the government..</p> <p>b. Collect all RPT Taxes</p> <p>c. Inspect private commercial establishments to fully implement all tax ordinances.</p> <p>d. Maintain and update tax information system in the municipality.</p> <p>e. Exercise proper management of funds.</p>	Php4,537,044.31	All taxes, fees and licenses are collected.	All tax payers, business establishments	January	December
			All real property taxes shall be collected.	All real property owners.	January	December
			All business establishments are appraised.	All business taxes are collected	January	December
			All taxpayers are informed and fully aware and tax conscious.	All taxpayers and business owners.	January	December
			Funds are properly kept and wisely spent.	All funds in his custody	January	December

D. Proposed New Appropriation Language

For Treasury Services (Treasurer) -General Administration, Office of the Municipal Treasurer – Php4,537,044.31;

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Treasury Services (Treasurer) – General Administration	Php4,015,544.31	Php521,500.00	-0-		Php4,537,044.31

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
Personal Services	1091			
Salaries and Wages - Regular	701	2,137,353.57	2,633,922.00	2,749,863.60
PERA	711	353,090.91	360,000.00	360,000.00
Representation Allowance	713	96,900.00	96,900.00	102,600.00
Transportation Allowance	714	40,800.00	40,800.00	102,600.00
Clothing and Uniform Allowance	715	56,000.00	74,000.00	-
Productivity Incentive Benefits	717	24,000.00	28,000.00	-
Cash Gift	724	72,500.00	75,000.00	75,000.00
Year End Bonus	725	177,766.00	228,761.00	229,155.30
Life & Retirement Insurance Contributions	731	258,010.20	329,415.84	329,983.63
PAG-IBIG Contributions	732	17,700.00	18,000.00	18,000.00
PHILHEALTH Contributions	733	25,400.00	31,650.00	30,450.00
ECC Contributions	734	16,749.69	17,883.84	17,891.78
Terminal Leave Benefits	742	842,472.52	-	-
Productivity Enhancement Incentive	749	225,000.00	-	-
Total Personal Services		4,343,742.89	3,934,332.68	4,015,544.31
Maintenance and Other Operating Expenses				
Travel Expenses	751	67,399.95	60,000.00	60,000.00
Training and Scholarship Expenses	753	56,670.00	50,000.00	50,000.00
Office Supplies Expenses	755	72,223.00	70,000.00	70,000.00
Accountable Forms Expenses	756	99,180.00	85,000.00	90,000.00
Gasoline, Oil & Lubricants Expenses	761	109,342.82	100,000.00	50,000.00
Other Supplies & Materials Expenses	765	7,574.25	10,000.00	10,000.00
Postage & Deliveries	771	-	5,000.00	5,000.00
Telephone Expenses - Landline	772	6,961.87	10,000.00	6,000.00
Telephone Expenses - Mobile	773	36,000.00	38,000.00	38,000.00
Membership Dues and Contributions to Org.	778	7,500.00	10,000.00	10,000.00
Repairs & Maint. - Office Equipment	821	65,974.00	20,000.00	20,000.00
Repairs & Maint - Motor Vehicles	841	15,705.00	20,000.00	20,000.00
Taxes, Duties & Licenses	891	4,156.62	5,000.00	5,000.00
Fidelity Bond Premium	892	4,917.00	5,000.00	5,000.00
Insurance Expenses	893	6,579.43	10,000.00	10,000.00
Other Maintenance & Operating Expenses	969	6,337.00	20,000.00	72,500.00
Total Maintenance & Other Operating Expenses		566,520.94	518,000.00	521,500.00
Capital Outlay				
Office Equipment	221	80,558.00	100,000.00	
Motor Vehicles	241		100,000.00	
Total Capital Outlay		80,558.00	200,000.00	-
TOTAL APPROPRIATION		4,990,821.83	4,652,332.68	4,537,044.31

E. Personnel Schedule

Appropriation Ordinance No.		Title of Position	Name of Incumbent	Current Year Authorized Rate/Annum		Budget Year Authorized Rate/Annum		Increase (Decrease) 2013							
Item No.				Jan. - Dec. 2012		Jan. - Dec. 2013									
Old	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial									
				Grade Step	Amount	Grade Step	Amount								
` (1)		` (2)		` (3)		` (4)		` (5)		` (6)		` (7)		` (8)	
1091-47	46	Municipal Department Head Municipal Treasurer	Melchora A. Maranan	24/1	444,840.00	24/1	451,101.60	6,261.60							
48	47	Assistant Mun. Dept. Head I Assistant Municipal Treasurer	Vacant	22/1	385,680.00	22/1	390,616.80	4,936.80							
49	48	Local Revenue Collection Officer I	Adela A. Garcia	11/7	188,328.00	11/7	189,579.60	1,251.60							
50	49	Revenue Collection Clerk III	Mary Ann B. Valenciano	`9/4	157,476.00	`9/4	158,596.80	1,120.80							
51	50	Revenue Collection Clerk III	Marisa F. Roque	`9/5	159,516.00	`9/5	160,602.00	1,086.00							
52	51	Revenue Collection Clerk III	Angelita Liberty Pascual	`9/5	159,516.00	`9/5	160,602.00	1,086.00							
53	52	Revenue Collection Clerk III	Josephine I. Castillo	`9/5	159,516.00	`9/5	160,602.00	1,086.00							
1091-54	53	Revenue Collection Clerk III	Vacant	`9/1	151,536.00	`9/1	152,754.00	1,218.00							
55	54	Revenue Collection Clerk III	Leilani P. Ballesteros	9/2	153,492.00	9/2	154,678.80	1,186.80							
56	55	Revenue Collection Clerk II	Margarita Ballesteros	7/2	133,056.00	7/2	134,060.40	1,004.40							
57	56	Revenue Collection Clerk II	Darwin Calaoagan	7/1	131,376.00	7/1	132,406.80	1,030.80							
58	57	Revenue Collection Clerk II	Senybel D. Angeles	7/4	136,512.00	7/4	137,457.60	945.60							
59	58	Administrative Aide VI/Clerk	Rowena E. Serdenia	6/6	130,440.00	6/6	131,247.60	807.60							
60	59	Administrative Aide VI/Clerk	Lorelyn B. Maneja	6/3	125,484.00	6/3	126,379.20	895.20							
61	60	Administrative Aide IV/Clerk	Deborah D. Sebastian	4/3	108,384.00	4/3	109,178.40	794.40							
		TOTAL			2,725,152.00		2,749,863.60	24,711.60							

VII. OFFICE OF THE MUNICIPAL ASSESSOR

A. Functional Statement

Make frequent survey or ocular inspection to check and determine whether all real properties are properly declared and coordinate with the Municipal Treasurer in the collection of real property taxes.

B. Objectives

To apply uniformly the assessment level fixed by law to the current market value of all properties subject to assessment and performs other duties and functions to the appraisal and assessment of real properties.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
1101	ASSESSMENT SERVICES (MUNICIPAL ASSESSOR) GENERAL ADMINISTRATION a. Appraise and assess real properties for taxation purposes. b. Establish systematic method of real property assessment. c. Prepare, install and maintain system of tax mapping d. Issue certified true copies of real property assessment records.	Php2,841,038.34	All properties are properly assessed.	All real properties in the municipality.	January	December
			All properties are properly identified	All Real property used.	January	December
			All lots are identified	All RPU's are taxed.	January	December
			Documents are issued and fees are collected.	Interested parties	January	December

D. Proposed New Appropriation Language

For Assessment Services (Assessor) -General Administration, Office of the Municipal Assessor – Php2,841,038.34;

New Appropriation By Program/Project

Programs/Projects/Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Assessment Services (Assessor) – General Administration	Php1,734,538.34	Php1,106,500.00	-0-		Php2,841,038.34

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
Personal Services	1101			
Salaries and Wages - Regular	701	847,188.00	1,161,468.00	1,176,519.60
PERA	711	132,000.00	144,000.00	144,000.00
Representation Allowance	713	56,100.00	56,100.00	59,400.00
Transportation Allowance	714	56,100.00	56,100.00	59,400.00
Clothing and Uniform Allowance	715	24,000.00	29,000.00	-
Productivity Incentive Benefits	717	12,000.00	10,000.00	-
Cash Gift	724	27,500.00	30,000.00	30,000.00
Year End Bonus	725	70,599.00	96,789.00	98,043.30
Life & Retirement Insurance Contributions	731	101,662.56	139,376.16	141,182.35
PAG-IBIG Contributions	732	6,600.00	7,200.00	7,200.00
PHILHEALTH Contributions	733	10,425.00	12,450.00	11,850.00
ECC Contributions	734	5,939.64	6,926.52	6,943.09
Productivity Enhancement Incentive	749	75,000.00	-	
Total Personal Services		1,425,114.20	1,749,409.68	1,734,538.34
Maintenance and Other Operating Expenses				
Travel Expenses	751	17,708.00	27,000.00	30,000.00
Training and Scholarship Expenses	753	30,800.00	36,000.00	60,000.00
Office Supplies Expenses	755	45,197.50	40,000.00	30,000.00
Fuel, Oil & Lubricants Expenses	761	13,755.92	15,000.00	13,000.00
Other Supplies Expenses	765	220.00	2,000.00	2,000.00
Postage & Deliveries	771	1,000.00	1,000.00	1,000.00
Telephone Expenses - Landline	772	5,449.49	5,000.00	5,000.00
Telephone Expenses - Mobile	773	18,000.00	18,000.00	18,000.00
Internet Expenses	774	2,750.00	-	
Membership Dues and Contributions to Org.	778	3,435.00	2,500.00	2,500.00
Repairs & Maint. - Office Equipment	821		8,000.00	8,000.00
Repairs & Maint. - IT Equipment & Software	823		8,000.00	8,000.00
Repairs & Maint - Motor Vehicles	841		5,000.00	5,000.00
Taxes, Duties & Licenses	891	551.56	1,000.00	1,000.00
Insurance/Reinsurance Premiums	893	1,126.80	2,000.00	2,000.00
Other Maintenance & Operating Expenses	969	386,985.63	400,000.00	921,000.00
Total Maintenance & Other Operating Expenses		526,979.90	570,500.00	1,106,500.00
Capital Outlay				
Office Equipment	221	33,500.00	25,000.00	
Motor Vehicles	241	43,744.00		
Total Capital Outlay		77,244.00	25,000.00	-
TOTAL APPROPRIATION		2,029,338.10	2,344,909.68	2,841,038.34

E. Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position	Name of Incumbent	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013
Old	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
				Grade Step	Amount	Grade Step	Amount	
^(1)		^(2)	^(3)	^(4)	^(5)	^(6)	^(7)	^(8)
1101-62	61	Municipal Department Head I Municipal Assessor	Epitacio G. Aquino	24/8	487,248.00	24/8	493,306.80	6,058.80
	63	62 Local Assmt. Opr'n. Officer I	Daisy Merlene D. Balleste	11/8	190,776.00	11/8	191,983.20	1,207.20
	64	63 Administrative Assistant II	Wilhelm I. Tolentino	8/2	142,908.00	8/2	144,000.00	1,092.00
	65	64 Assessment Clerk II	Yolanda N. Batallones	6/7	132,144.00	6/7	132,920.40	776.40
	66	65 Assessment Clerk I	Joey Lorenz Esta	4/2	107,004.00	4/2	107,821.20	817.20
	67	66 Tax Mapping Aide	Vacant	4/1	105,648.00	4/1	106,488.00	840.00
		T O T A L			1,165,728.00		1,176,519.60	10,791.60

VIII. OFFICE OF THE SANGGUNIANG BAYAN-LIBRARY SERVICES

A. Functional Statement

Received reading materials for use in the library. Assembles and arrange displays of books and other materials according to standard classification to facilitate location and retrieving of references. Classify books and other library materials.

B. Objectives

To receive reading materials for use in the municipal library. To assemble and arrange displays of books and other library materials according to standard classification to facilitate location and retrieving of references. To classify books and other library materials.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
1122	INFORMATION SERVICES-LIBRARY SERVICES GENERAL ADMINISTRATION a. Issuance of books and other library materials b. Assemble and arrange displays of books. c. Classification of library materials.	Php243,590.45	Books and materials issued and received.	All books and materials	January	December
					January	December
			Displays and assembles and arranged	All streamers.	January	December
			Library materials classified.	All library materials	January	December

D .Proposed New Appropriation Language

For Information Services-Library Services (Librarian) -General Administration, Office of the Sangguniang Bayan-Library Services– Php243,590.45.

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Information Services (Librarian) – General Administration	Php243,590.45	-0-	-0-		Php243,590.45

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES (1)	Account Code (2)	Past Year	Total	Budget Year
		2011 Actual (3)	2013 Estimate (4)	2013 Proposed (5)
Personal Services	1122			
Salaries and Wages - Regular	701	141,432.00	171,216.00	174,590.40
PERA	711	24,000.00	24,000.00	24,000.00
Clothing and Uniform Allowance	715	4,000.00	5,000.00	-
Productivity Incentive Benefits	717	2,000.00	2,000.00	-
Cash Gift	724	5,000.00	5,000.00	5,000.00
Year End Bonus	725	11,786.00	14,268.00	14,549.20
Life & Retirement Insurance Contributions	731	16,971.84	20,545.92	20,950.85
PAG-IBIG Contributions	732	1,200.00	1,200.00	1,200.00
PHILHEALTH Contributions	733	1,650.00	2,100.00	2,100.00
ECC Contributions	734	1,200.00	1,200.00	1,200.00
Productivity Enhancement Incentive	749	15,000.00	-	
Total Personal Services		224,239.84	246,529.92	243,590.45
TO TAL APPROPRIATION		224,239.84	246,529.92	243,590.45

E. Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position ` (2)	Name of Incumbent ` (3)	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013 ` (8)
Old ` (1)	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
				Grade Step ` (4)	Amount ` (5)	Grade Step ` (6)	Amount ` (7)	
1122-68		Librarian I	Milalyn Marcelo	`10/6	173,436.00	`10/6	174,590.40	1,154.40
			TOTAL		173,436.00		174,590.40	1,154.40

IX. OFFICE OF THE MUNICIPAL HEALTH OFFICER

A. Functional Statement

The Municipal Health Officer shall take charge of the office on health services, supervise staff formulate programs for the implementation of health related projects and activities. The accessibility of good quality medicines, secure funding for priority health programs to strengthen the capacity of Local Health Board and to the Sangguniang Bayan for the passage of ordinances for the preservation of public health. Recommend prosecution of any violation of sanitary laws and ordinances and coordinate with the mayor on matters pertaining to health programs to be able to improve the performance.

B. Objectives

To take charge of the office on health services, supervise staff and to formulate programs for the implementation of health related projects and activities. To have access of good quality medicines, secure funding for priority health programs to strengthen the capacity of Local Health Board and to the Sangguniang Bayan for the passage of ordinances for the preservation of public health. To recommend prosecution of any violation of sanitary laws and ordinances and coordinate with the mayor on matters pertaining to health programs to be able to improve the performance.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
	HEALTH SERVICES (MUNICIPAL HEALTH OFFICER) GENERAL ADMINISTRATION	Php4,758,465.17				
	a. Provide technical assistance in the formulation of health programs.		For better delivery of health services	All barangays and all constituents.	January	December
	b. Be in the frontline in the delivery of health services during and in the aftermath of natural and man made calamities		Promote a healthy environment amongst townspeople.	People in Dingras	January	December
	c. Direct sanitary inspection of business selling food items.		All foods served on business establishments are safe for consumption.	Sanitation is implemented and health is preserved	January	December
	d. Conduct health information campaign	Awareness of the people on health conditions.	All Dingrenios	January	December	

D .Proposed New Appropriation Language

For Health Services (Health Officer) -General Administration, Office of the Municipal Health Officer– Php4,758,465.17;

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Health Services (MHO) – General Administration	Php3,756365.17	Php1,002,100.00	-0-		Php4,758,465.17

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
Personal Services	4411			
Salaries and Wages - Regular	701	1,906,824.00	2,476,872.00	2,490,031.20
PERA	711	264,000.00	288,000.00	288,000.00
Representation Allowance	713	56,100.00	56,100.00	59,400.00
Transportation Allowance	714	56,100.00	56,100.00	59,400.00
Clothing Allowance	715	44,000.00	60,000.00	-
Subsistence, Laundry & Quarter Allow.	716	214,390.00	237,600.00	237,600.00
Productivity Incentive Benefits	717	22,000.00	24,000.00	-
Cash Gift	724	55,000.00	60,000.00	60,000.00
Year End Bonus	725	158,902.00	206,406.00	207,502.60
Life & Retirement Insurance Contributions	731	228,818.88	297,224.64	298,803.74
PAG-IBIG Contributions	732	13,200.00	14,400.00	14,400.00
PHILHEALTH Contributions	733	22,500.00	30,000.00	27,000.00
ECC Contributions	734	13,200.00	14,207.40	14,227.63
Productivity Enhancement Incentive	749	165,000.00		
Total Personal Services		3,220,034.88	3,820,910.04	3,756,365.17
Maintenance and Other Operating Expenses				
Traveling Expenses	751	44,857.00	40,000.00	60,000.00
Training and Scholarship Expenses	753	14,000.00	20,000.00	30,000.00
Office Supplies Expenses	755	31,560.00	30,000.00	30,000.00
Drugs & Medicines Expenses	759	199,296.40	250,000.00	250,000.00
Medical, Dental and Laboratory Supplies Exp.	760	83,912.29	85,000.00	85,000.00
Gasoline, Oil & Lubricants Expenses	761	88,530.14	60,000.00	80,000.00
Other Supplies Expenses	765	13,682.00	10,000.00	10,000.00
Water Expenses	766	5,355.30	6,000.00	
Electricity Expenses	767	59,889.77	60,000.00	72,000.00
Telephone Expenses - Landline	772	6,222.77	6,000.00	6,500.00
Telephone Expenses - Mobile	773	21,600.00	21,600.00	21,600.00
Repairs & Maint - Motor Vehicles	841	13,546.00	30,000.00	20,000.00
Insurance Expenses	893	11,915.23	15,000.00	20,000.00
Other Maintenance & Operating Expenses	969	188,897.29	150,000.00	317,000.00
Total Maintenance & Other Operating Expenses		783,264.19	783,600.00	1,002,100.00
TOTAL APPROPRIATION		4,003,299.07	4,604,510.04	4,758,465.17

E. Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position	Name of Incumbent	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013
Old	New			Annex A1- LBC #97(Partial)		Annex A1- LBC #97(Partial)		
` (1)				` (2)	` (3)	Grade Step ` (4)	Amount ` (5)	Grade Step ` (6)
4411-69		Municipal Department Head I Municipal Health Officer	Victoria S. Llacuna, M. D.	24/7	565,776.00	24/7	565,776.00	-
70		Midwife III	Cynthia T. Espejo	` 11/5	215,928.00	` 11/5	215,928.00	-
71		Midwife III	Clarita Y. Tagle	11/8	224,436.00	11/8	224,436.00	-
72		Sanitation Inspector I	Ferdinand Felipe	` 6/4	149,544.00	` 6/4	149,544.00	-
73		Sanitation Inspector I	Elmer Miguel	6/7	155,460.00	6/7	155,460.00	-
74		Midwife II	Daisy Kalano	` 8/4	172,500.00	` 8/4	172,500.00	-
75		Midwife II	Adelina C. Allado	8/8	181,656.00	8/8	181,656.00	-
76		Midwife II	Clarita M. dela Cruz	8/8	181,656.00	8/8	181,656.00	-
77		Midwife II	Paraluman Tabiolo	8/8	181,656.00	8/8	181,656.00	-
78		Midwife II	Editha M. Batucal	8/8	181,656.00	8/8	181,656.00	-
79		Midwife II	Guadalupe Baradillo	8/6	177,000.00	8/6	177,000.00	-
1011-17	4411-80	Administrative Aide III/ Driver I	George Lagazo	3/4	102,036.00	3/4	102,763.20	727.20
TOTAL					2,489,304.00		2,490,031.20	727.20

XI. OFFICE OF THE MAYOR-MAINTENANCE OF STREET LIGHTS

A. Functional Statement

Take charge in the lightings of all streets in the municipality not within the barangay level.

B. Objectives

To light all streets within the municipality's main streets for security purposes and the convenient of all constituents.

C Projects/Activities

Code Ref.	Program/Project/Activity /Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
6531	OFFICE OF THE MAYOR- MAINTENANCE OF STREET LIGHTS- SERVICES SOCIAL SERVICES a. Lights all major streets in the municipality b. Provide maintenance to all street lights.	Php168,000.00	All major streets lighted. All needed supplies provided.	All major streets All supplies provided.	January	December
					January	December

D .Proposed New Appropriation Language

For Street Lighting-General Administration, (Office of the Mayor)
Php168,000.00;

New Appropriation By Program/Project

Programs/Projects/Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Street Lightings – General Administration	Php168,000.00	-0-	-0-		Php168,000.00

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES (1)	Account Code (2)	Past Year	Total	Budget Year
		2011 Actual (3)	2012 Estimate (4)	2013 Proposed (5)
Maintenance and Other Operating Expenses	6531			
Other Supplies Expenses	765	-	20,000.00	-
Electricity Expenses	767	186,613.62	156,000.00	168,000.00
Rep. & Maint. - Electrification and Power	805		-	-
Total Maintenance & Other Operating Expenses		186,613.62	176,000.00	168,000.00
TO TAL APPROPRIATION		186,613.62	176,000.00	168,000.00

**XII. OFFICE OF THE MAYOR-MAINTENANCE OF
PLAZA, PARKS AND MONUMENTS**

A. Functional Statement

Take charge in the repairs and maintenance of municipal auditorium, plaza, parks and monuments.

B. Objectives

To maintain the cleanliness of the plaza, parks and monuments. The up keeping of Rizal park, Escoda Memorial Parks and Museum. To maintain the clean and green program around the municipal hall, parks and plaza.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
6544	OFFICE OF THE MAYOR- MAINTENANCE OF PLAZA, PARKS AND MONUMENTS a. Maintenance in the cleanliness of Plaza, parks and auditorium b. Undertakes major improvements in the facilities in the public plaza and auditorium	Php412,100.00	Cleanliness is maintained Repairs and improvements undertaken	Plaza, parks & Escoda Hall & Municipal Auditorium cleaned Plaza, parks & Escoda Hall & Municipal Auditorium improved and repaired.	January	December
					January	December

D .Proposed New Appropriation Language

For Community Development-Maintenance of Plaza, Parks and Monuments, (Office of the Mayor) Php412,000.00;

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Street Lightings – General Administration	Php412,100.00	-0-	-0-		Php412,100.00

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code	Past Year 2011 Actual	Total 2012 Estimate	Budget Year 2013 Proposed
	` (2)	` (3)	` (4)	` (5)
Maintenance and Other Operating Expenses	6544			
Gasoline, Oil & Lubricants Expenses	761	72,905.97	60,000.00	60,000.00
Other Supplies Expenses	765	21,004.50	25,000.00	25,000.00
Water Expenses	766	-	3,600.00	3,600.00
Electricity Expenses	767	140,227.95	72,000.00	72,000.00
Rep. & Maint. - Other Structures	815		50,000.00	50,000.00
Rep. & Maint. - Other Machinery & Equipment	840	1,060.00	1,500.00	1,500.00
Rep. & Maint. - Plaza, Parks & Monuments	852	101,636.62	20,000.00	20,000.00
Other Maintenance & Operating Expenses	969	47,337.43	186,000.00	180,000.00
Total Maintenance & Other Operating Expenses		384,172.47	418,100.00	412,100.00
Capital Outlay				
Other Machineries & Equipment	240		100,000.00	
Parks, Plaza & Monuments	252			
Total Capital Outlay		-	100,000.00	-
TOTAL APPROPRIATION		384,172.47	518,100.00	412,100.00

**XIII. OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND
DEVELOPMENT OFFICER**

A. Functional Statement

Identify the basic needs of the needy, disadvantaged and impoverished and develop and implement appropriated measures to alleviate their problems and to improve their living conditions. Provide relief and appropriate intervention for victims of abuse and exploitation and recommend appropriate measures to deter further abuse and exploitation. Assist the Mayor in implementing the barangay programs for total development and protection of children up to 6 years old. Facilitate the implementation of welfare services for the disabled, elderly and victims of drug addiction. Rehabilitation of prisoners of parole, prevention of juvenile delinquency and such other activities which would eliminate or minimize the ill effects of poverty. Initiate and support the youth welfare programs. Recommend to the Sanggunian Bayan and advised the Mayor on all matters related to disaster relief operation. Perform such other duties and functions as may be necessary prescribed by law and ordinances.

B. Objectives

To commit the office to the care, protection and rehabilitation of all townspeople in terms of physical, mental and social well being and needs social welfare assistance and social work interventions to restore their normal functions and participation in national development.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
7611	<p>SOCIAL WELFARE SERVICES (MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT) GENERAL ADMINISTRATION</p> <p>a. Carry out measures to ensure the delivery of basic social services.</p> <p>b. Identify the needs of the needy disadvantaged and impoverished and implement appropriate measures to alleviate their problems and living conditions.</p> <p>c. Provide relief operations during and after math of natural and man made calamities</p> <p>d. Provide relief and protection for victims of abuse and exploitation especially on children under 6 years of age and women.</p>	Php2,711,775.59	Delivery of basic social services are carried out.	All constituents especially the under privileged.	January	December
			Indigents are identified and their living conditions are being alleviated.	All indigents and needy.	January	December
			Calamity victims are relieved and rescued.	All victims of calamities.	January	December
			Children and women are protected and deter further exploitation and abused.	All victims of abuse and exploitation	January	December

D .Proposed New Appropriation Language

For Social Welfare and Development Services General Administration – Office of the MSWDO- Php2,711,775.59;

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Social Welfare Services (MSWDO) – General Administration	Php696,775.59	Php2,015,000.00	-0-		Php2,711,775.59

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES (1)	Account Code (2)	Past Year	Total	Budget Year
		2011 Actual (3)	2012 Estimate (4)	2013 Proposed (5)
Personal Services	7611			
Salaries and Wages - Regular	701	96,216.00	444,840.00	451,101.60
PERA	711	8,000.00	24,000.00	24,000.00
Representation Allowance	713	18,700.00	56,100.00	59,400.00
Transportation Allowance	714	18,700.00	56,100.00	59,400.00
Clothing Allowance	715	-	5,000.00	-
Productivity Incentive Benefits	717	-	2,000.00	-
Cash Gift	724	2,500.00	5,000.00	5,000.00
Year End Bonus	725	15,574.50	37,070.00	37,591.80
Life & Retirement Insurance Contributions	731	11,545.92	53,380.80	54,132.19
PAG-IBIG Contributions	732	400.00	1,200.00	1,200.00
PHILHEALTH Contributions	733	1,200.00	4,500.00	3,750.00
ECC Contributions	734	400.00	1,200.00	1,200.00
Productivity Enhancement Incentive	749	15,000.00		
Total Personal Services		188,236.42	690,390.80	696,775.59
Maintenance and Other Operating Expenses				
Travel Expenses	751	13,657.00	50,000.00	50,000.00
Training and Scholarship Expenses	753	4,500.00	10,000.00	10,000.00
Office Supplies Expenses	755	23,713.30	25,000.00	25,000.00
Gasoline, Oil & Lubricants Expenses	761	6,490.57	10,000.00	10,000.00
Other Supplies Expenses	765	-	5,000.00	5,000.00
Telephone Expenses - Landline	772	6,483.48	7,000.00	7,000.00
Telephone Expenses - Mobile	773	19,500.00	18,000.00	18,000.00
Membership Dues and Contributions to Org.	778	-	2,000.00	2,000.00
Repairs & Maint. - Office Equipment	821	-	5,000.00	5,000.00
Donations(AICS)	878	764,500.00	626,528.66	1,000,000.00
Other Maintenance & Operating Expenses	969	33,435.00	25,000.00	33,000.00
Supplemental Feeding	969-1		150,000.00	150,000.00
Educational Assistance	969-2		350,000.00	500,000.00
4Ps	969-3		200,000.00	200,000.00
Total Maintenance & Other Operating Expenses		872,279.35	1,483,528.66	2,015,000.00
Capital Outlay				
Furniture & Fixtures	222	19,208.00		-
Total Capital Outlay		19,208.00	-	-
TOTAL APPROPRIATION		1,079,723.77	2,173,919.46	2,711,775.59

E. Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position ` (2)	Name of Incumbent ` (3)	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013 ` (8)
Old ` (1)	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
				Grade Step ` (4)	Amount ` (5)	Grade Step ` (6)	Amount ` (7)	
7611-80		Municipal Department Head I Municipal Social Welfare and Development Officer	Jesannie K. Gay-ya	`24/1	444,840.00	`24/1	451,101.60	6,261.60
TOTAL					444,840.00		451,101.60	6,261.60

XIV. OFFICE OF THE MAYOR-POPULATION OUTREACH PROGRAM

A. Functional Statement

Plan and implement the goals, thrusts and policies of the population development programs designed for family welfare and coordinate with other government agencies involved in population outreach programs.

B. Objectives

To plan and implement the goals, thrusts and policies of the population development programs designed for family welfare and coordinate with other government agencies involved in population outreach programs

C Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
7621	POPULATION OUTREACH PROGRAM SERVICES-GENERAL ADMINISTRATION	Php198,457.31	BSPOs	31 volunteers.	January	December
	a. Maintenance of network of volunteers.				January	December
	b. Planning and implementation of population development programs				January	December
	c. Coordination with other agencies				January	December
	d. Education and information and outreach development programs.		Education and information and outreach programs properly informed.	All clients	January	December

D. Proposed New Appropriation Language

For Population Outreach Programs –General Administration(Office of the Mayor)-Php198,457.31;

New Appropriation By Program/Project

Programs/Projects/Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Population Outreach Services – General Administration	Php198,457.31	-0-	-0-		Php198,457.31

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
Personal Services	7621			
Salaries and Wages - Regular	701	112,932.00	136,512.00	137,457.60
PERA	711	24,000.00	24,000.00	24,000.00
Clothing and Uniform Allowance	715	4,000.00	5,000.00	-
Productivity Incentive Benefits	717	2,000.00	2,000.00	-
Cash Gift	724	5,000.00	5,000.00	5,000.00
Year End Bonus	725	9,411.00	11,376.00	11,454.80
Life & Retirement Insurance Contributions	731	13,551.84	16,381.44	16,494.91
Pag-IBIG Contributions	732	1,200.00	1,200.00	1,200.00
PHILHEALTH Contributions	733	1,300.00	1,650.00	1,650.00
ECC Contributions	734	1,129.32	1,200.00	1,200.00
Productivity Enhancement Incentive	749	15,000.00	-	
Total Personal Services		189,524.16	204,319.44	198,457.31
TOTAL APPROPRIATION		189,524.16	204,319.44	198,457.31

E Personnel Schedule

Appropriation Ordinance No. Item No.	Title of Position	Name of Incumbent	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013 ` (8)
			2nd Class- LBC #97	2nd Class- LBC #99 Partial	2nd Class- LBC #97	2nd Class- LBC #99 Partial	
Old New ` (1)	` (2)	` (3)	Grade Step ` (4)	Amount ` (5)	Grade Step ` (6)	Amount ` (7)	` (8)
7621-81	Population Program Worker II	Rodazul Mercy E. Valencia	7/4	136,512.00	7/4	137,457.60	945.60
	TOTAL			136,512.00		137,457.60	945.60

XV. OFFICE OF THE MSWDO-DAY CARE SERVICES

A. Functional Statement

Plan and implement the goals, thrusts and policies of the day care services.

B. Objectives

To plan and implement the goals, thrusts and policies of the day care services.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
7999	OFFICE OF THE MSWDO-DAY CARE SERVICES a. Supervise the maintenance of day care programs	Php195,036.48	All Day Care Centers supervised	31 Day Centers	January	December

D .Proposed New Appropriation Language

For Day Care Services –General Administration(Office of the MSWDO)-
Php195,036.48;

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Population Outreach Services – General Administration	Php195,036.48	-0-	-0-		Php195,036.48

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year	Total	Budget Year
		2011 Actual ` (3)	2012 Estimate ` (4)	2013 Proposed ` (5)
Personal Services	7999			
Salaries and Wages - Regular	701	115,356.00	133,872.00	134,614.80
PERA	711	24,000.00	24,000.00	24,000.00
Clothing and Uniform Allowance	715	4,000.00	5,000.00	-
Productivity Incentive Benefits	717	2,000.00	2,000.00	-
Cash Gift	724	5,000.00	5,000.00	5,000.00
Year End Bonus	725	9,613.00	11,156.00	11,217.90
Life & Retirement Insurance Contributions	731	13,842.72	16,064.64	16,153.78
Pag-IBIG Contributions	732	1,200.00	1,200.00	1,200.00
PHILHEALTH Contributions	733	1,350.00	1,650.00	1,650.00
ECC Contributions	734	1,153.56	1,200.00	1,200.00
Productivity Enhancement Incentive	749	15,000.00	-	-
Total Personal Services		192,515.28	201,142.64	195,036.48
TOTAL APPROPRIATION		192,515.28	201,142.64	195,036.48

E. Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position	Name of Incumbent	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013
Old	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
				Grade Step	Amount	Grade Step	Amount	
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)
7999-82		Day Care Worker I	Adelina T. Nabong	6/8	133,872.00	6/8	134,614.80	742.80
		TOTAL			133,872.00		134,614.80	742.80

XVI. OFFICE OF THE MAYOR-AGRICULTURAL SERVICES

A. Functional Statement

The Municipal Agricultural Officer shall develop plans and strategies on agricultural programs and projects to ensure the delivery of basic services and provision of adequate facilities relative to agricultural services.

B. Objectives

Ensure the maximum assistance and access to resources in the production, processing and marketing of on agricultural and aqua culture marine products extended to farmers, fishermen and municipal entrepreneurs. Coordinate with NGAs and NGOs which promote agricultural productivity through appropriate technology compatible with environmental integrity.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
8711	<p>AGRICULTURAL SERVICES (MUNICIPAL AGRICULTURAL OFFICER)</p> <p>ECONOMIC SERVICES</p> <p>a. Enforce rules and regulations relating to agriculture and aquaculture.</p> <p>b. Conduct or cause to be conducted the location-specific agricultural researches and assist in making available the appropriate technology arising out of and disseminate information.</p> <p>c. Attend seminars and training on basic research on crops, prevention and control of plant diseases and pest to maximize productivity.</p> <p>D Establishment of extension services of demonstration farms.</p>	<p>Php3,870,440.71</p>	<p>Rules and regulations are followed on farming and fishing</p>	<p>Rules and regulation on farming are complied with.</p>	January	December
			<p>New technology on farming and fishing are implemented and followed.</p>	<p>Farmers and fisher folks and aquaculture entrepreneurs.</p>	January	December
			<p>ATs are trained and new and basic researches are disseminated.</p>	<p>ATs and farmers.</p>	January	December
			<p>MAO and ATs are being field in the establishment of demo farms.</p>	<p>MAO and ATs</p>	January	December

D .Proposed New Appropriation Language

For Agricultural Services –General Administration (Office of the Agricultural Officer)-Php3,870,440.71;

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Agricultural Services (Mun. Agricultural Officer)– General Administration	Php3,359,440.71	Php 511,000.00	-0-		Php3,870,440.71

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
Personal Services	8711			
Salaries and Wages - Regular	701	1,787,010.00	2,320,231.34	2,403,205.20
PERA	711	310,000.00	336,000.00	336,000.00
Clothing and Uniform Allowance	715	52,000.00	68,000.00	-
Productivity Incentive Benefits	717	26,000.00	24,000.00	-
Cash Gift	724	65,000.00	70,000.00	70,000.00
Year End Bonus	725	149,878.00	198,484.00	200,267.10
Life & Retirement Insurance Contributions	731	214,441.20	285,816.96	288,384.62
Pag-IBIG Contributions	732	15,500.00	16,800.00	16,800.00
PHILHEALTH Contributions	733	21,562.50	28,500.00	28,200.00
ECC Contributions	734	14,641.76	16,540.32	16,583.79
Terminal Leave Benefits	742	54,588.07	91,567.00	
Productivity Enhancement Incentive	749	180,000.00	-	
Total Personal Services		2,890,621.53	3,455,939.62	3,359,440.71
Maintenance and Other Operating Expenses				
Travel Expenses	751	72,092.00	100,000.00	100,000.00
Training & Scholarship Expenses	753	13,800.00	30,000.00	20,000.00
Office Supplies Expense	755	25,126.50	30,000.00	57,000.00
Animal, Zoological Expenses	757	-	10,000.00	-
Gasoline, Oil & Lubricants Expenses	761	52,155.62	50,000.00	50,000.00
Agricultural Supply Expenses	762	4,336.00	10,000.00	10,000.00
Other Supplies Expenses	765	15,407.00	20,000.00	15,000.00
Water Expenses	766	4,314.87	10,000.00	10,000.00
Electricity Expenses	767	-	25,000.00	20,000.00
Telephone Expenses - Landline	772	6,434.84	10,000.00	18,000.00
Telephone Expenses - Mobile	773	18,000.00	18,000.00	18,000.00
Repairs & Maint. - Office Bldgs. & Other Structures	811		50,000.00	-
Repairs & Maintenance - Office Equipment	821	450.00	10,000.00	10,000.00
Repairs & Maint.-Motor Vehicles	841	3,112.00	5,000.00	6,000.00
Taxes, Duties & Licenses	891	1,467.56	4,000.00	4,000.00
Insurance Expenses	893	1,861.80	4,000.00	4,000.00
Other Maintenance & Operating Expenses	969	48,159.01	80,000.00	169,000.00
Total Maintenance & Other Operating Expenses		266,717.20	466,000.00	511,000.00
Capital Outlay				
Office Equipment	221		25,000.00	
Furniture & Fixtures	222	27,709.00	25,000.00	
Total Capital Outlay		27,709.00	50,000.00	-
TO TAL APPROPRIATION		3,185,047.73	3,971,939.62	3,870,440.71

E Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position	Name of Incumbent	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013
Old	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
				Grade Step	Amount	Grade Step	Amount	
(1)		(2)	(3)	(4)	(5)	(6)	(7)	(8)
8711-83		Municipal Agricultural Officer	Cornelio Balbesino	20/3	343,620.00	20/3	347,382.00	3,762.00
84		Agricultural Technologist	Winson Dulig	10/2	164,760.00	10/2	166,060.80	1,300.80
85		Agricultural Technologist	Aniceta Ignacio	10/3	166,872.00	10/3	168,139.20	1,267.20
86		Agricultural Technologist	Vacant	10/1	162,672.00	10/1	164,005.20	1,333.20
87		Agricultural Technologist	Dolores Garcia	10/8	177,984.00	10/8	179,055.60	1,071.60
88		Agricultural Technologist	Vacant	10/1	162,672.00	10/1	164,005.20	1,333.20
89		Agricultural Technologist	Glenford V. Taylan	10/2	164,760.00	10/2	166,060.80	1,300.80
90		Agricultural Technologist	Angelita Camalig	10/8	177,984.00	10/8	179,055.60	1,071.60
91		Agricultural Technologist	Gloria Bulao	10/8	177,984.00	10/8	179,055.60	1,071.60
92		Agricultural Technologist	Danilo Soriano	10/3	166,872.00	10/3	168,139.20	1,267.20
93		Agricultural Technologist	Nelia Lazaro	10/8	177,984.00	10/8	179,055.60	1,071.60
94		Administrative Aide IV/Clerk II	Ernesto Romero	4/2	107,004.00	4/2	107,821.20	817.20
95		Agricultural Technician I	Rodolfo Demandante	6/2	123,888.00	6/2	124,810.80	922.80
96		Farm Worker II	Cristino Aldrin Antonio	4/4	109,788.00	4/4	110,558.40	770.40
T O T A L					2,384,844.00		2,403,205.20	18,361.20

XVII. OFFICE OF THE MUNICIPAL ENGINEER

A. Functional Statement

The Municipal Engineer shall initiate, review and recommend changes in policies and objectives, plans and programs, techniques and procedures and practices in infrastructure development and public works in general.

B. Objectives

To advise the Mayor on infrastructure, public works and other engineering matters. Administer and coordinate, supervise and control the construction, maintenance improvement and repair of roads, bridges, and other engineering and public works projects. To provide the engineering services to the municipality on the feasibility study and project management.

C.Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
8751	ENGINEERING SERVICES (MUNICIPAL ENGINEERING)	Php2,705,781.67				
	ECONOMIC SERVICES		Technical assistance provided.	All infrastructure projects to be implemented.	January	December
	a. Provide technical assistance in the engineering works.		Projects are properly supervised.	All on going infrastructure projects.	January	December
	b. Supervise ongoing infrastructure projects of the municipality		Building permits are issued.	Applicants of building permits.	January	December
	c. Issue building permit to applicants and monitor such construction.		Projects are studied and scrutinized accordingly.	Upcoming and to be implemented projects.	January	December
d. Provide engineering services and feasibility study and project management.						

D .Proposed New Appropriation Language

For Engineering Services –General Administration (Office of the Municipal Engineer)-Php2,705,781.67;

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Engineering Services –(MEO) General Administration	Php2,439,281.67	Php 266,500.00	-0-		Php2,705,781.67

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
Personal Services	8751			
Salaries and Wages - Regular	701	977,940.00	1,522,302.00	1,652,724.00
PERA	711	216,000.00	240,000.00	240,000.00
Representation Allowance	713	56,100.00	56,100.00	59,400.00
Transportation Allowance	714	56,100.00	56,100.00	59,400.00
Clothing and Uniform Allowance	715	36,000.00	49,000.00	-
Productivity Incentive Benefits	717	18,000.00	18,000.00	-
Cash Gift	724	45,000.00	50,000.00	50,000.00
Year End Bonus	725	81,495.00	136,126.00	137,727.00
Life & Retirement Insurance Contributions	731	117,435.60	196,021.44	198,326.88
PAG-IBIG Contributions	732	10,800.00	12,000.00	12,000.00
PHILHEALTH Contributions	733	11,550.00	18,600.00	17,850.00
ECC Contributions	734	9,518.40	11,833.56	11,853.79
Productivity Enhancement Incentive	749	135,000.00		
Total Personal Services		1,770,939.00	2,366,083.00	2,439,281.67
Maintenance and Other Operating Expenses				
Travel Expenses	751	6,510.00	15,750.00	16,500.00
Training and Scholarship Expenses	753	7,200.00	11,600.00	25,000.00
Office Supplies Expenses	755	37,935.00	42,000.00	87,500.00
Gasoline, Oil & Lubricants Expenses	761	21,641.20	21,000.00	35,000.00
Other Supplies Expenses	765	-	5,250.00	5,500.00
Postage & Deliveries	771	490.00	1,000.00	1,000.00
Telephone Expenses - Landline	772	5,987.79	9,450.00	10,000.00
Telephone Expenses - Mobile	773	18,000.00	18,000.00	20,000.00
Repairs & Maintenance - Office Equipment	821	3,720.00	10,500.00	11,000.00
Other Maintenance & Operating Expenses	969	33,364.60	19,320.00	55,000.00
Total MOOE		134,848.59	153,870.00	266,500.00
Capital Outlay				
Office Equipment	221	39,995.00		-
Total Capital Outlay		39,995.00	-	-
TOTAL APPROPRIATION		1,945,782.59	2,519,953.00	2,705,781.67

E. Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position	Name of Incumbent	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013
Old	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
				Grade Step	Amount	Grade Step	Amount	
` (1)				` (2)	` (3)	` (4)	` (5)	` (6)
8751-97		Municipal Department Head I Municipal Engineer	Cipriano Batangan	`24/1	444,840.00	`24/1	451,101.60	6,261.60
98		Engineer I	Vacant	12/1	186,996.00	12/1	188,839.20	1,843.20
99		Draftsman I	Edgar Ibea	6/4	127,116.00	6/4	127,982.40	866.40
100		Heavy Equipment Operator II	Ricardo Parado	6/7	132,144.00	6/7	132,920.40	776.40
101		Heavy Equipment Operator II	Noel Sarmiento	6/3	125,484.00	6/3	126,379.20	895.20
102		Heavy Equipment Operator II	Reynaldo Abes	6/3	125,484.00	6/3	126,379.20	895.20
103		Heavy Equipment Operator II	Alfredo Domingo	6/6	130,440.00	6/6	131,247.60	807.60
104		Administrative Aide VI/ Labor Foreman	Eleuterio Batinga	6/6	130,440.00	6/6	131,247.60	807.60
105		Administrative Aide VI/ Labor Foreman	Ferdinand Apostol	6/6	130,440.00	6/6	131,247.60	807.60
106		Administrative Aide III/Labore	Giovanni Ignacio	3/6	104,700.00	3/6	105,379.20	679.20
T O T A L					1,638,084.00		1,652,724.00	14,640.00

XVIII. OFFICE OF THE MPDO-MAINTENANCE OF MUNICIPAL HALL

A. Functional Statement

Take charge in the repairs and maintenance of municipal hall such as facilities within the building, utility expenses, and all other major repairs.

B. Objectives

To take charge in the repairs and maintenance of municipal hall such as facilities within the building, utility expenses, and all other major repairs.

C. Projects/Activities

Code Ref.	Program/Project/Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
8753	OFFICE OF THE MPDO- MAINTENANCE OF MUNICIPAL HALL	Php1,725,000.00	Cleanliness is maintained	Municipal Hall cleaned	January	December
	a. Maintenance in the cleanliness of the municipal building.		Repairs and improvements undertaken	Municipal building repaired & improved	January	December
	b. Undertakes major improvements in the facilities in the municipal building					

D .Proposed New Appropriation Language

For the Maintenance of Municipal Hall, (Office of the MPDO) Php1,725,000.00;

New Appropriation By Program/Project

Programs/Projects/Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Maintenance of Municipal Hall – General Administration	-0-	Php 1,725,000.00	-0-		Php1,725,000.00

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year	Total	Budget Year
		2011 Actual ` (3)	2012 Estimate ` (4)	2013 Proposed ` (5)
Maintenance and Other Operating Expenses	8753			
Gasoline, Oil & Lubricants Expenses	761	-	10,000.00	10,000.00
Other Supplies Expenses	765	47,415.20	30,000.00	30,000.00
Water Expenses	766	966.60	40,000.00	50,000.00
Electricity Expenses	767	1,397,038.59	1,100,000.00	1,400,000.00
Repairs & Maint. - Office Bldgs. & Other Structures	811	555,124.21	185,000.00	50,000.00
Repairs & Maint. - Furniture & Fixtures	822	-	-	
Insurance Expenses	893	61,440.00	62,000.00	65,000.00
Other Maintenance & Operating Expenses	989	193,404.04	180,000.00	120,000.00
Total Maintenance & Other Operating Expenses		2,255,388.64	1,607,000.00	1,725,000.00
Capital Outlay				
TO TAL APPROPRIATION		2,255,388.64	1,607,000.00	1,725,000.00

XIX. OFFICE OF THE MAYOR-MAINTENANCE OF MUNICIPAL MOTORPOOL

A. Functional Statement

Take charge in the repairs and maintenance of municipal motor pool such as all the heavy equipments, and all other motor vehicles including the maintenance of the building and all its facilities.

B. Objectives

To take charge in the repairs and maintenance of municipal motor pool such as all the heavy equipments, and all other motor vehicles including the maintenance of the building and all its facilities.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
8754	OFFICE OF THE MAYOR-MAINTENANCE OF MOTOR POOL	Php885,000.00				
	a. Maintenance of heavy equipments such repairs and maintenance		All heavy equipment maintained	Backhoe, bus, dump trucks	January	December
	b. Maintenance of all other vehicles to undertake all projects implemented by administration.		Repairs and improvements undertaken	Other motor vehicles	January	December

D. Proposed New Appropriation Language

For the Maintenance of Motor pool, (Office of the MPDO) Php 885,000.00;

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Maintenance of Motorpool – General Administration	-0-	Php 885,000.00	-0-		Php 885,000.00

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
Maintenance & Other Operating Expenses	8754			
Gasoline, Oil & Lubricants Expenses	761	127,303.24	250,000.00	250,000.00
Other Supplies Expenses	765	-	50,000.00	50,000.00
Water Expenses	766	-	-	
Electricity Expenses	767	30,375.40	25,000.00	25,000.00
Telephone-Mobile	773	3,600.00	10,000.00	10,000.00
Repairs & Maint. Construction/Port Eqpt.	830	308,447.00	350,000.00	350,000.00
Repairs & Maint.-Motor Vehicles	841	32,547.00	75,000.00	75,000.00
Repairs & Maint. - Other Machinery & Equipt.	840	-	-	
Taxes, Duties & Licenses	891	11,128.18	20,000.00	20,000.00
Insurance Expenses	893	30,633.08	45,000.00	45,000.00
Other Maintenance & Operating Expenses	989	43,835.36	60,000.00	60,000.00
Total Maintenance & Other Operating Expenses		587,869.26	885,000.00	885,000.00
Capital Outlay				
Buildings	211	640,808.53	200,000.00	
Other Machineries & Equipment	240		150,000.00	
Motor Vehicles	241		700,000.00	
Total Capital Outlay		640,808.53	1,050,000.00	-
TOTAL APPROPRIATION		1,228,677.79	1,935,000.00	885,000.00

XX. OFFICE OF THE MUNICIPAL MAYOR-OPERATION OF MARKET

A. Functional Statement

The public market is the place where merchandize of any kind is sold or offered for sale. The public market is sub sectionalized by five sections such as fish, meat, vegetable and fruit and dry good and grocery. The operation of the market is an economic enterprise where income is derived in its operation.

B. Objectives

The public market is occupied usually by transient vendors especially during market days and any day of the week. The marketplace is to accommodate all vendors, license suppliers or distributors of good, commodities and general merchandize to do business. Fees are being collected for the occupancy of the market premises before any commodity or merchandize is being sold. To generate funds from the collection of rentals from block tiendas, stalls and the like.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
8811	OFFICE OF THE MAYOR- OPERATION OF MARKET a. Market is the place where all merchandize are sold to the public and all entrance fees are collected to maintain its operation b. Marketplace is to accommodate all vendors, license suppliers or distributors of goods and commodities	Php3,683,141.88	All market entrance fees are collected	Market vendors	January	December
			All vendors are accommodated upon collection of corresponding market fees, rentals.	All stall holders	January	December

D. Proposed New Appropriation Language

For the Operation of Market, (Office of the Mayor) Php3,683,141.88;

New Appropriation By Program/Project

Programs/Projects/Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Operation of Market –General Administration	Php2,872,141.88	Php811,000.00	-0-		Php3,683,141.88

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
Personal Services	8811			
Salaries and Wages - Regular	701	885,820.48	1,119,984.00	1,136,593.20
Salaries and Wages - Casuals	705	558,700.99	758,304.00	764,488.80
PERA	711	419,909.04	432,000.00	432,000.00
Clothing and Uniform Allowance	715	64,000.00	89,000.00	-
Productivity Incentive Benefits	717	30,000.00	34,000.00	-
Cash Gift	724	91,250.00	90,000.00	90,000.00
Year End Bonus	725	131,222.30	156,524.00	158,423.50
Life & Retirement Insurance Contributions	731	128,282.69	217,967.04	228,129.84
Pag-IBIG Contributions	732	20,697.70	21,600.00	21,600.00
PHILHEALTH Contributions	733	17,134.05	22,650.00	22,650.00
ECC Contributions	734	10,415.84	18,070.92	18,256.54
Terminal Leave Pay	742	479,579.90	5,069.00	
Productivity Enhancement Incentive	749	251,500.00	-	
Total Personal Services		3,088,512.99	2,965,168.96	2,872,141.88
Maintenance and Other Operating Expenses				
Office Supplies Expenses	755	78,953.29	4,000.00	4,000.00
Gasoline, Oil & Lubricants Expenses	761		80,000.00	80,000.00
Other Supplies Expenses	765	16,952.00	18,000.00	18,000.00
Water Expenses	766	91,208.85	79,000.00	150,000.00
Electricity Expenses	767	287,888.94	150,000.00	300,000.00
Repairs & Maint. - Markets	814	485.00	16,000.00	16,000.00
Insurance Expenses	893		60,000.00	60,000.00
Other Maintenance & Operating Expenses	969		53,000.00	183,000.00
Total Maintenance & Other Operating Expenses		475,488.08	460,000.00	811,000.00
TO TAL APPROPRIATION		3,564,001.07	3,425,168.96	3,683,141.88

E.Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position	Name of Incumbent	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013
Old	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
				Grade Step (4)	Amount (5)	Grade Step (6)	Amount (7)	(8)
8811-107		Market Supervisor I	Gemini George Pascua	10/1	162,672.00	10/1	164,005.20	1,333.20
108		Market Inspector II	Rosemarie A. Flordeliza	8/6	150,456.00	8/6	151,417.20	961.20
109		Administrative Aide III/Driver	Marlon Andres	3/1	98,208.00	3/1	98,996.40	788.40
110		Administrative Aide III/ Utility Worker II	Patrocinio G. Villaluz	3/5	103,356.00	3/5	104,060.40	704.40
111		Administrative Aide III/ Utility Worker II	Rodel Guriba	3/2	99,456.00	3/2	100,225.20	769.20
112		Administrative Aide II/ Utility worker II	Danilo Corpuz	3/7	106,056.00	3/7	106,711.20	655.20
113		Administrative Aide III/ Utility Worker II	Teresito Espiritu	3/5	103,356.00	3/5	104,060.40	704.40
114		Administrative Aide III/ Utility Worker II	Robert Anno	3/1	98,208.00	3/1	98,996.40	788.40
115		Administrative Aide III/Labore	Clemen E. Parado	3/5	103,356.00	3/5	104,060.40	704.40
116		Administrative Aide III/Labore	Jeffrey O. Ceredon	3/5	103,356.00	3/5	104,060.40	704.40
		TOTAL			1,128,480.00		1,136,593.20	8,113.20

XXI. OFFICE OF THE MUNICIPAL MAYOR-OPERATION OF SLAUGHTERHOUSE

A. Functional Statement

The slaughterhouse is the place where any kind of animal is quarantined and slaughtered for public consumption after inspection by the meat inspector.

B. Objectives

The meat inspector shall determine whether the animal or fowl placed or quarantined at the slaughterhouse is fit for human consumption upon payment of corresponding fees. There shall be collected coral fees and slaughter fees to cover the cost of the services in the slaughterhouse for public and home consumption.

C. Projects/Activities

Code Ref.	Program/Project/Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
8812	OFFICE OF THE MAYOR-OPERATION OF SLAUGHTERHOUSE a. Slaughterhouse is the place where all kinds of animals is quarantined and slaughtered for public consumption, permit fees are collected.	Php649,219.60	All slaughter permit fees are collected	Meat vendors	January	December

D. Proposed New Appropriation Language

For the Operation of Slaughterhouse, (Office of the Mayor) Php 649,219.60;

New Appropriation By Program/Project

Programs/Projects/Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Operation of Slaughterhouse – General Administration	Php385,219.60	Php264,000.00	-0-		Php649,219.60

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year	Total	Budget Year
		2011 Actual ` (3)	2012 Estimate ` (4)	2013 Estimate ` (5)
Personal Services	8812			
Salaries and Wages - Regular	701	198,564.00	244,212.00	249,145.20
PERA	711	48,000.00	48,000.00	48,000.00
Clothing and Uniform Allowance	715	8,000.00	10,000.00	-
Subsistence, Laundry & Quarter Allow.	716	19,350.00	19,800.00	19,800.00
Productivity Incentive Benefits	717	4,000.00	4,000.00	-
Cash Gift	724	10,000.00	10,000.00	10,000.00
Year End Bonus	725	16,547.00	20,351.00	20,762.10
Life & Retirement Insurance Contributions	731	23,827.68	29,305.44	29,897.42
Pag-IBIG Contributions	732	2,400.00	2,400.00	2,400.00
PHILHEALTH Contributions	733	2,250.00	3,000.00	3,000.00
ECC Contributions	734	1,985.64	2,194.56	2,214.88
Productivity Enhancement Incentive	749	30,000.00		
Total Personal Services		364,924.32	393,263.00	385,219.60
Maintenance and Other Operating Expenses				
Travel Expenses	751	2,276.00	10,000.00	10,000.00
Training and Scholarship Expenses	753	5,000.00	5,000.00	5,000.00
Office Supplies Expenses	755	-	10,000.00	10,000.00
Gasoline, Oil & Lubricants Expenses	761	1,958.40	15,000.00	15,000.00
Other Supplies Expenses	765	9,419.00	30,000.00	10,000.00
Water Expenses	766	37,549.40	24,000.00	36,000.00
Electricity Expenses	767	22,415.96	15,000.00	21,000.00
Repairs & Maint. -Slaughterhouse	814	15,000.00	40,000.00	20,000.00
Repairs & Maint. Other Machinery & Equipment	840	785.00	20,000.00	10,000.00
Other Maintenance & Operating Expenses	969	68,782.42	180,000.00	127,000.00
Total Maintenance & Other Operating Expenses		163,186.18	349,000.00	264,000.00
Capital Outlay				
Motor Vehicles	241		50,000.00	
Total Capital Outlay		-	50,000.00	-
TOTAL APPROPRIATION		528,110.50	792,263.00	649,219.60

E. Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position ` (2)	Name of Incumbent ` (3)	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013 ` (8)
Old ` (1)	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
				Grade Step ` (4)	Amount ` (5)	Grade Step ` (6)	Amount ` (7)	
8812-117		Meat Inspector II	Jesse Nacnac	8/4	146,628.00	8/4	147,656.40	1,028.40
118		Administrative Aide III/Laborer	Edwin Balila	3/3	100,740.00	3/3	101,488.80	748.80
		TOTAL			247,368.00		249,145.20	1,777.20

OFFICE OF THE MUNICIPAL MAYOR-OPERATION OF CEMETERIES

A. Functional Statement

The cemetery is the place where dead persons are being buried and interned.

B. Objectives

To be able to provide a place where our dead are to be buried or interned as regulated by existing laws and collect the burial permit fees and other fees to be collected for a lease in the municipal cemetery.

C. Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
8841	OFFICE OF THE MAYOR- OPERATION OF CEMETERIES B. The cemetery is the place where all dead persons are buried and interned after the burial permit fees are paid and the corresponding lot is paid.	Php484,266.67	All burial permit fees are collected and lot payment is received.	Relatives of dead persons.	January	December

D. Proposed New Appropriation Language

For the Operation of Slaughterhouse , (Office of the Mayor) Php621,845.04.

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Operation of Cemeteries– General Administration	Php312,266.67	Php172,000.00	-0-		Php484,266.67

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year	Total	Budget Year
		2011 Actual ` (3)	2012 Estimate ` (4)	2013 Proposed ` (5)
Personal Services	8841			
Salaries and Wages - Regular	701	164,406.00	202,908.00	205,604.40
PERA	707	48,000.00	48,000.00	48,000.00
Clothing and Uniform Allowance	715	8,000.00	10,000.00	-
Productivity Incentive Benefits	717	4,000.00	4,000.00	-
Cash Gift	724	10,000.00	10,000.00	10,000.00
Year End Bonus	725	13,855.00	16,909.00	17,133.70
Life & Retirement Insurance Contributions	731	19,951.20	24,348.96	24,672.53
Pag-IBIG Contributions	732	2,400.00	2,400.00	2,400.00
PHILHEALTH Contributions	733	1,950.00	2,250.00	2,400.00
ECC Contributions	734	1,662.60	2,029.08	2,056.04
Terminal Leave Pay	742		-	
Productivity Enhancement Incentive	749	30,000.00	-	
Total Personal Services		304,224.80	322,845.04	312,266.67
Maintenance and Other Operating Expenses				
Gasoline, Oil & Lubricants Expenses	761	11,411.75	15,000.00	15,000.00
Other Supplies Expenses	765	2,418.00	7,000.00	7,000.00
Water Expenses	766	1,000.00	1,000.00	1,000.00
Electricity Expenses	767		2,000.00	2,000.00
Repairs & Maint.-Land Improvements	802		50,000.00	30,000.00
Repairs & Maint. - Office Bldgs.	811			
Repairs & Maint. Other Machinery & Equipment	840			
Other Maintenance & Operating Expenses	969	59,359.92	180,000.00	117,000.00
Total Maintenance & Other Operating Expenses		74,189.67	255,000.00	172,000.00
Capital Outlay				
Other Machineries & Equipment	240		50,000.00	
Public Infrastructures	260	976,080.00		
Total Capital Outlay		976,080.00	50,000.00	-
TOTAL APPROPRIATION		1,354,494.47	627,845.04	484,266.67

E. Personnel Schedule

Appropriation Ordinance No. Item No.		Title of Position ` (2)	Name of Incumbent ` (3)	Current Year Authorized Rate/Annum Jan. - Dec. 2012		Budget Year Authorized Rate/Annum Jan. - Dec. 2013		Increase (Decrease) 2013 ` (8)
Old	New			2nd Class- LBC #97		2nd Class- LBC #99 Partial		
` (1)				Grade Step ` (4)	Amount ` (5)	Grade Step ` (6)	Amount ` (7)	
8841-19		Administrative Aide III/Utility	Rosario delos Santos	3/2	99,456.00	3/2	100,225.20	769.20
120		Administrative Aide III/Utility	Nelson Ceredon	3/6	104,700.00	3/6	105,379.20	679.20
		TOTAL			204,156.00		205,604.40	1,448.40

**SPECIAL PURPOSE APPROPRIATION
20% DEVELOPMENT FUND**

A. Functional Statement The 20% of the Internal Revenue Allotment for the year is appropriated for development projects as embodied in the Municipal Development Plan.

B. Objectives To be able to finance all the development projects in the municipality. Ensure that all economic, social, infrastructure and other developmental activities are carried out through the use of the 20% Economic Development Plan.

C.Projects/Activities

Code Ref.	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	To
20%	20% ECONOMIC DEVELOPMENT FUND					
	Social Services					
3000-4100-1	a. Maintenance of Street Lights	Php60,000.00	Municipal Street lights maintained	All main streets in the municipality	January	December
3000-400-2	b. Water Supply Program	Php180,000.00	Provided Potable water supply to barangays	All barangays	January	December
3000-400-3	c. Improvement of Senior Citizen Building of Brgys. Ver & Madamba	Php100,000.00	Provided improvement of existing buildings	The two buildings shall be improved	January	December
3000-400-4	d. Improvement of Day Care Center @ Brgy. Bacsil	Php25,000.00	Provided the improvement of the Day Care Bldg.	Improved Day Care Center	January	December
3000-400-5	e. Repair Rehabilitation of Teacher's Bldg. Dingras Central E/S & Saludares Cali E/S	Php150,000.00	Teacher's Building in two E/S repaired & rehabilitated	Improved Teacher's Buildings	January	December
	Environmental Mgmt./Other Services					
3000-400-6	f. Clean & Green program	Php400,000.00	Cleaning and greening activities and maintenance implemented	Different barangays and cleaning of all public places.	January	December
3000-400-7	g. Solid Waste Management Program	Php1,250,000.00	Waste properly managed and disposed.	Municipal Dumpsites	January	December
3000-400-8	h. Flood Control Projects	Php854,693.40	Protection of environment from flooding ensured	All Barangays	January	December
8000-1	Economic Services a. Tourism Development	Php600,000.00	Tourism developed and promoted	Cultural & Historical Sites Improved	January	December
8000-2	b. Support to Agricultural Program & Food Security	Php720,000.00	Increase agricultural production & residents income	All farmer beneficiaries	January	December
8000-3	c. Support to ARCDP	Php250,000.00	Projects implemented by ARCDP maintained	All barangays benefitted by ARCDP projects	January	December
8000-4	d. Contruction/Maint. Of Local Roads & Bridges	Php500,00.00	Brgy. Roads and Mun. streets maintained	All barangys.	January	December

Code Ref	Program/Project/ Activity Description	Cost	Output Indicator	Target	Implementation Schedule	
					From	to
8000-5	20% ECONOMIC DEVELOPMENT FUND Economic Services e. Support to Livelihood and Cooperative Development	Php150,000.00	Financial & technical assistance provided to cooperative	All cooperatives	January	December
8000-6	f. Engineering Services. Land Improvement Building & Other Structure Other projects	Php2,950,000.00	Projects are implemented	All Brgys in support to development	January	December
8000-6	g. Improvement of Old Public Market	Php1,500,000.00	Old market improved for economic enterprises	Old Public Market	January	December
9000-1	h. Debt Servicing (Loan Amortization on the construction of public market)	Php2,422,450.00	Amortization paid	CY 2013 Debt services provided	January	December

D. Proposed New Appropriation Language

For implementation of municipal development fund.(20% Economic Development Fund) Php12,112,143.40;

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs 20% Development Fund – General Administration	-0-	Php12,112,143.40	-0-		Php12,112,143.40

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
SPECIAL PURPOSE APPROPRIATION				
Budgetary Requirements				
<u>20% Economic Development Fund</u>				
A. Social Services				
1. Sports Development and Youth Welfare Program		399,703.00		-
2. Support to Alternative Learning System(ALS)		85,538.90		-
3. Maintenance of Street Lights		40,851.26	68,625.40	60,000.00
4. Water Supply Program		159,860.00	159,300.00	180,000.00
5. Improvement of Senior Citizen's Building Brgy. Ver & Madamba				100,000.00
6. Improvement of Day Care Center at Brgy Bacsil				25,000.00
7. Repair & Rehabilitation of Teacher's Bldg. Deingras Central E/S & Saludares-Cali E/S				150,000.00
Sub-total		685,953.16	227,925.40	515,000.00
B. Economic Services				
1. Tourism Development		569,691.72	600,000.00	600,000.00
2. Support to Agri. Dev./ FSP		519,645.80	600,000.00	720,000.00
3. Support to ARCDP		250,000.00	250,000.00	250,000.00
4. Construction/Maintenance of Local Roads & Bridges		359,546.15	450,000.00	500,000.00
5. Support to Livelihood & Coop. Devt.		199,442.99	150,000.00	150,000.00
6. Engineering Services			2,830,000.00	2,950,000.00
Land Improvement		1,819,879.86		
Building & Other Structure		1,313,185.57		
Other Projects		291,901.85		
7. Improvement of Old Public Market		226,963.29	1,623,010.00	1,500,000.00
8. Debt Servicing (Loan Amort. Public Market)		2,080,000.00	2,186,190.00	2,422,450.00
Sub-total		7,630,257.23	8,689,200.00	9,092,450.00
C. Environmental Management/Other Services				
1. Clean & Green Program		313,510.17	400,000.00	400,000.00
2. Support to Solid Waste Mgmt		1,482,240.67	1,000,000.00	1,250,000.00
3. Flood Control Projects		204,797.80	613,810.00	854,693.40
Sub-total		2,000,548.64	2,013,810.00	2,504,693.40
Total 20% Development Fund		10,316,759.03	10,930,935.40	12,112,143.40

A. 5 % CALAMITY FUND-MUNICIPAL RISK REDUCTION MANAGEMENT FUND

A. Proposed New Appropriation Language

For the Municipal Risk Reduction Management Fund (5% Calamity Fund)-
Php3,922,335.00;

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs MRRMF (5% Calamity Fund) – General Administration	-0-	Php3,922,335.00	-0-		Php3,922,335.00

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES	Account Code	Past Year 2011 Actual	Total 2012 Estimate	Budget Year 2013 Proposed
(1)	(2)	(3)	(4)	(5)
OTHER SPECIAL PURPOSE APPROPRIATION				
<u>5% Municipal Risk Reduction Management Fund (Calamity) (3,922,335.00)</u>				
1. 30% Quick Response Fund (3607183.85*30%)		1,097,672.25	1,199,655.15	1,176,700.00
2. 70% Remaining MRRMF		2,437,315.50	2,525,028.70	2,745,635.00
Total 5% MRRMF		3,534,987.75	3,724,683.85	3,922,335.00
TOTAL APPROPRIATION		3,534,987.75	3,724,683.85	3,922,335.00

Special Provision

The amount herein appropriated for Municipal Risk Reduction Management Fund (5% Calamity Fund) shall be utilized/disbursed in accordance with Implementing Rules and Regulations of the NDCC of Republic Act No. 10121 “The Philippine Disaster Risk Reduction Management Act of 2010.”

B. AID TO BARANGAYS

A. Proposed New Appropriation Language

For the payment of Aid to Barangays Php31,000.00

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Subsidy to Other LGUs	-0-	Php31,000.00	-0-		Php31,000.00

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
OTHER SPECIAL PURPOSE APPROPRIATION				
<u>Municipal Aid to Barangays</u>				
Subsidy to Other LGU's	874	31,000.00	31,000.00	31,000.00
TOTAL APPROPRIATION		31,000.00	31,000.00	31,000.00

Special Provision

The amount herein appropriated for shall be used to augment the income of component barangays. No amount shall be released and disbursed from this fund without the prior approval of the Municipal Mayor.

OTHER AUTHORIZED SPECIAL PURPOSE APPROPRIATIONS

A. SUBSIDY TO OTHER LOCAL GOVERNMENT UNITS (LGUs)

A. Proposed New Appropriation Language

For the Subsidy to Other Local Government Units – Php 818,400.00

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs					
Subsidy to Other LGUs	-0-	Php890,500.00	-0-		Php890,500.00

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
OTHER AUTHORIZED SPECIAL PURPOSE APPROPRIATION				
<u>A. SUBSIDY TO OTHER LGU's</u>				
Maintenance and Other Operating Expenses				
1. Support to Peace and Order (Barangay Tanod)				
Subsidy to Other LGU's	874	15,149.80		-
2. Support to Day Care Workers				
Subsidy to Other LGU's	874	748,658.18	818,400.00	890,500.00
Total Subsidy to Other LGU's		763,807.98	818,400.00	890,500.00

Special Provision

The amount herein appropriated for subsidy to other LGUs shall be used specifically for the purpose indicated above.

B. SUBSIDY TO NATIONAL GOVERNMENT AGENCIES (NGAs)

A. Proposed New Appropriation Language

For the Subsidy to National Government Agencies stationed in the municipality –
Php1,300,000.00

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs					
Subsidy to NGAs	-0-	Php1,300,000.00	-0-		Php1,300,000.00

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES	Account Code	Past Year 2011 Actual	Total 2012 Estimate	Budget Year 2013 Proposed
(1)	(2)	(3)	(4)	(5)
B. SUBSIDY TO NATIONAL GOV'T. AGENCIES(NGA's)				
Maintenance and Other Operating Expenses				
1. Subsidy to PNP	871	414,385.42	300,000.00	350,000.00
2. Subsidy to BFP	871	118,212.62	150,000.00	200,000.00
3. Subsidy to PLEB	871	-	50,000.00	50,000.00
4. Subsidy to Public Order & Safety	871	432,073.91	300,000.00	500,000.00
5. Subsidy to Police Aides/BPATS	871	151,618.29	200,000.00	200,000.00
Total Subsidy to NGA's		1,116,290.24	1,000,000.00	1,300,000.00

Special Provision

The amount herein appropriated for aid/support to national government agencies shall be used specifically in the indicated amounts and conditions.

a. Subsidy to PNP	Php350,000.00
b. Subsidy to Bureau of Fire Protection	200,000.00
c. Subsidy to PLEB	50,000.00
d. Subsidy to Public Order & Safety	500,000.00
e. Subsidy to Police Aides/BPATS	200,000.00
	<u>Php1,300,000.00</u>

**C. SUBSIDY TO NON-GOVERNMENT ORGANIZATIONS(NGOs)
AND PEOPLE'S ORGANIZATIONS (POs)**

A. Proposed New Appropriation Language

For the Subsidy to Non- Government Organizations and People's Organizations –
Php2,851,300.00

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs Subsidy to NGOs	-0-	Php2,851,300.00	-0-		Php2,851,00.00

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
C. SUBSIDY TO NGO'S AND PO'S				
<u>Gender and Development</u>				
1. Support to WID	876	-	50,000.00	50,000.00
2. Practical & Skills & Dev't. Training	876	6,000.00	50,000.00	150,000.00
3. Support to Health Services	876	402,151.53	500,000.00	500,000.00
4. Support to NHIP-Indigent Mun. Counterpart	876	-	500,000.00	951,300.00
5. Support to People's Day Program	876	108,090.55	200,000.00	200,000.00
Sub-total		516,242.08	1,300,000.00	1,851,300.00
<u>Support to Local Councils for the</u>				
<u>Protection of Children</u>				
Support to ECCD		459,305.14	369,600.00	200,000.00
<u>Support to Senior Citizen & Differently</u>				
<u>Abled Persons</u>				
Support to OSCA		85,098.80	100,000.00	250,000.00
Subsidy to Social Pension				200,000.00
Assistance for Physical Restoration		3,900.00	50,000.00	100,000.00
Socialization of Elderly & Disabled		39,114.80	100,000.00	250,000.00
Sub-total		128,113.60	250,000.00	800,000.00
Total Subsidy to NGO's & PO's		1,103,660.82	1,919,600.00	2,851,300.00
TOTAL APPROPRIATIONS		1,103,660.82	1,919,600.00	2,851,300.00

Special Provisions

The allocation of funds of the foregoing accounts are for:

1. General and Development was based on the Philippine Plan for Gender-Responsive Development (PPGD) pursuant to RA 7192 (Women in Development and Nation Building Act) and DBM-NEDA-NCRFW Joint Circular No. 2001.1. such as Support to WID, Support to Health Services and Support to People's Day Program;
2. Premium Subsidy for Indigents under the National Health Insurance Program (NHIP) based on RA No. 7875 dated July 25, 1994 (An Act Instituting a National Health Insurance Program) which will provide universal health insurance coverage and ensure affordable, acceptable, available and accessible health services for all citizens of the Philippines. The amount herein appropriated shall be used solely for the payment of Philhealth premiums of the enrolled beneficiaries.
3. Local Councils for the Protection of Children (LCPC) pursuant to RA 9344 (Juvenile Justice and Welfare Act of 2006. No amount shall be released and disbursed from this fund without prior approval of the Municipal Mayor.

4. Support to Senior Citizens and Differently-abled Persons shall be used specifically in the indicated amounts and conditions pursuant to plans, programs, projects, activities and services that will address the needs of older persons and those with disabilities per RA. Nos. 7432, RA 7876 and RA 7277 as amended by RA 9442.

D. LOAN AMORTIZATION

Proposed New Appropriation Language

For the repayment of loan and interest expenses – Php3,002,657.00

New Appropriation By Program/Project

Programs/Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	Financial Expenses	Total
A Programs					
Loan amortization	-0-	-0-	-0-	Php3,002,657.00	Php3,002,657.00

PROGRAMMED APPROPRIATION AND OBLIGATIONS BY OBJECT OF EXPENDITURES

OBJECT OF EXPENDITURES ` (1)	Account Code ` (2)	Past Year 2011 Actual ` (3)	Total 2012 Estimate ` (4)	Budget Year 2013 Proposed ` (5)
OTHER SPECIAL PURPOSE APPROPRIATION				
<u>D. LOAN AMORTIZATION</u>				
RHU Amortization				
Loan Payable		90,840.76	102,112.06	125,842.00
Interest Expenses		266,254.70	255,135.16	243,815.00
Sub-total		357,095.46	357,247.22	369,657.00
Market Amortization				
Loan Payable		1,641,545.88	1,200,000.00	1,028,985.00
Interest Expenses		1,546,763.71	1,219,057.76	1,604,015.00
Sub-total		3,188,309.59	2,419,057.76	2,633,000.00
TOTAL APPROPRIATIONS		3,545,405.05	2,776,304.98	3,002,657.00

GENERAL PROVISIONS

Section 4. Receipts of Income. All taxes fees and charges collected by the Municipal Treasurer’s Office shall be in accordance with the Revised Revenue Code of the Municipality and shall accrue to the General Fund of the local government unit and shall be deposited daily or the next banking day to the authorized government depository banks as required under Sec. 32 of the Manual on the New Government Accounting system (NGAS) Volume 1.

Section 5. Reversion of Continuing Appropriations. The reversion of unexpended balances of continuing appropriations for prior years and continuing current legislative appropriations., which are no longer needed in connection with the activities funded by said appropriations, to the unappropriated balance of the General Fund.

Section 6. *Salaries and Wages.* Pursuant to Local Budget Circular No. 99 of the Department of Budget and Management dated May 25, 2012 which is the Fourth Tranche of the modified Salary Schedule shall be partially implemented by 10% effective January 1, 2013 to all officials and employees complying with the PS limitation using Annex “A4”. The public health workers remained with their present rate using Annex A1” of LBC 97 because of the insufficient fund, nevertheless the salaries of the PHW’s is still higher than the non-public health workers. The rates of daily paid employees shall be computed by dividing the monthly salary rate by 22 working days, provided that the total wages received by the daily paid employee in a month shall not exceed said monthly rate.

Section 7. *Life and Retirement Insurance Contributions.* Pursuant to Section 5 (a) of Republic Act No. 8291, the municipal share in the social insurance premium of officials and employees shall be twelve percent (12%) on monthly compensation. For this purpose, monthly compensation shall mean the basic pay or salary received by an official/employee, pursuant to his election/appointment, excluding per diems, bonuses overtime pay, honoraria, allowances and any other emoluments received in addition to the basic pay which is not integrated into the basic pay under existing laws.

Section 8. *Pag-IBIG Contributions.* Pursuant to Rule VI of the Rules and Regulations implementing Presidential Decree No. 1752 as amended by Executive Order No. 35 and Republic Act 7742, municipal counterpart in Pag-IBIG contributions shall be equal to two percent (2%) of basic pay for all GSIS members provided, however, that the maximum monthly salary to be used in the computation of the contributions shall not be more than Php5,000.00.

A member, however, be allowed to contribute more than what is required if he/she so desires. The municipal government however shall only be mandated to contribute up to 2% of the total of Php5,000.00 whichever is lower.

Section 9. *PHILHEALTH Contributions.* The monthly contributions to the National Health Insurance Program shall be in accordance with the premium contributions under Philhealth Circular No.1, s. 2005 which shall be shared equally by the employer and employee.

Section 10. *ECC Contributions.* Pursuant to ECC Board Resolution No. 02-04-235, dated April 11, 2002 as amended by ECC Referendum Resolution No.02-07-235-A, dated July 24, 2002, the Employees Compensation Contribution for all officials and employees shall be equal to one % (1%) of basic salary or Php100.00 per month whichever is lower.

Section 11. *Representation and Transportation Allowances (RATA)* The following officials while in the actual performance of their respective functions are hereby granted monthly commutable representation and transportation allowances payable from the programmed appropriations for their respective offices which shall apply to each type of allowance as First Class Municipality per reclassification pending with the BLGF of the Department of Finance:

- (a) Php6,300.00 for the Municipal Mayor;
- (b) Php 5,850.00 for the Municipal Vice Mayor;
- (c) Php4,950.00 for the Sangguniang Bayan Members and Department Heads;
- (d) Php3,600.00 for the Assistant Department Head

Section 12. *Use of Savings.* The Municipal Mayor and the Presiding Officer of the Sangguniang Bayn, including all offices under their supervision, are hereby authorized to augment any item in the approved annual budget for their respective offices from savings in other items within the same expenses class of their respective appropriation.

Saving refer to portions or balances of any programmed appropriation free of any obligation or encumbrances still available after the satisfactory completion or unavoidable discontinuance or abandonment of the work, project, activity, or purpose for which the appropriation is authorized, or arising from unpaid compensation or related costs pertaining to vacant positions and leaves of absence without pay.

Augmentation implies, the existence of an item, project, purpose or object of expenditure with an appropriation, which upon implementation or subject evaluation of needed resources is determined to be deficient. In no case, therefore, shall a non-existent item, project activity, purpose or object of expenditure be funded by augmentation from savings or by the use of appropriation authorized otherwise in this ordinance.

Section 13. *Separability Clause.* If, for any reason, any section or provision of this Municipal Appropriation Ordinance is disallowed in budget review or declared inoperative by proper authorities, other sections or provisions hereof that are not affected shall continue to be in full force and effect.

Section 14. *Effectivity.* This appropriation ordinance shall take effect January 1, 2013.

APPROVED UNANIMOUSLY with the following votes:

Voted in favor: Hon. Samuel D. Calano, Hon. Jose Mari Genaro B. Albano, Hon. Joey S. Apostol, Hon. Nathaniel Ruben D. Taylan II, Hon. Edilberto C. Gudoy, Hon. Samuelito R. Demandante

Voted against: N o n e

Abstention: N o n e

I HEREBY CERTIFY to the correctness of the above-quoted municipal appropriation ordinance.

Sgd. LYDIA A. AQUINO
SB Secretary

ATTESTED:

Sgd. RUBEN FELICITO C. MARCOS
Presiding Officer

APPROVED:

Sgd. ERDIO E. VALENZUELA
Mayor