

DINGRAS WATER DISTRICT BUDGET 2016

PERSONAL SERVICES

		Salary Grade	Salary Step	Monthly Salary	Annual Salary	Overtime Pay	Pagibig 2% or 100	GSIS 12%	Medicare	EC	PERA
1 .	General Manager D			54,725.00	656,700.00	22,387.50	1,200.00	78,804.00	5,250.00	1,200.00	24,000.00
2 .	Senior Acctg. Processor A			21,934.00	263,208.00	8,973.00	1,200.00	31,584.96	2,850.00	1,200.00	24,000.00
3 .	Cashier D			18,980.50	227,766.00	7,764.75	1,200.00	27,331.92	2,550.00	1,200.00	24,000.00
4 .	Utility Worker A			11,441.10	137,293.20	4,680.45	1,200.00	16,475.18	1,500.00	1,200.00	24,000.00
5 .	Utility Worker B			9,900.00	118,800.00	4,050.00	1,200.00	14,256.00	1,350.00	1,200.00	24,000.00
6 .	Utilities/Cust. Service Asst. D			14,213.10	170,557.20	5,814.45	1,200.00	20,466.86	1,800.00	1,200.00	24,000.00
7 .	Utilities/Cust. Service Asst. E			12,299.10	147,589.20	5,031.45	1,200.00	17,710.70	1,650.00	1,200.00	24,000.00
8 .	Plumber C-CTI			12,144.00	145,728.00	4,968.00	1,200.00	17,487.36	1,500.00	1,200.00	24,000.00
9 .	Water Res. Fac.Operator C			13,185.70	158,228.40	5,394.15	1,200.00	18,987.41	1,650.00	1,200.00	24,000.00
10 .	Clerk Processor D			11,441.10	137,293.20	4,680.45	1,200.00	16,475.18	1,500.00	1,200.00	24,000.00
11 .	Collection Assistant			14,213.10	170,557.20	5,814.45	1,200.00	20,466.86	1,800.00	1,200.00	24,000.00
12 .	Records Assistant			16,424.10	197,089.20	6,718.95	1,200.00	23,650.70	2,100.00	1,200.00	24,000.00
13 .	Data Encoder			15,279.00	183,348.00	6,250.50	1,200.00	22,001.76	1,950.00	1,200.00	24,000.00
14 .	Clerk Processor C			12,299.10	147,589.20	5,031.45	1,200.00	17,710.70	1,650.00	1,200.00	24,000.00
15 .	Water Res. Fac.Operator B			14,213.10	170,557.20	5,814.45	1,200.00	20,466.86	1,800.00	1,200.00	24,000.00
16 .	Chairman of the Board			-	-	-	-	-	-	-	-
17 .	Vice-Chairman of the Board			-	-	-	-	-	-	-	-
18 .	Board Member, Secretary			-	-	-	-	-	-	-	-
19 .	Board Member, Treasurer			-	-	-	-	-	-	-	-
20 .	Board Member,			-	-	-	-	-	-	-	-
21 .	(120 connections per employee)			252,692.00	3,032,304.00	103,374.00	18,000.00	363,876.48	30,900.00	18,000.00	360,000.00

PREPARED BY:

IMELDA D. BACNAT
Sr. Accounting Processor A

NOTED BY:

CORAZON B. GUIRA
General Manager

Clothing Allowance	13th Month Pay	Cash Gifts	Rice Allowance	Commuta- tion of Leave Credits	RA	TA	PEI EO 181	Perfor- mance Bonus	Add't'l Bonus	Loyalty Award	Performance Based Bonus	Anni. Bonus	TOTAL
5,000.00	54,725.00	5,000.00	24,000.00	78,489.93	60,000.00	60,000.00	54,725.00	2,000.00	10,000.00	-	15,000.00	-	1,158,481.43
5,000.00	21,934.00	5,000.00	-	31,459.08	-	-	21,934.00	2,000.00	10,000.00	-	15,000.00	-	445,343.04
5,000.00	18,980.50	5,000.00	-	-	-	-	18,980.50	-	-	-	-	-	339,773.67
5,000.00	11,441.10	5,000.00	24,000.00	16,409.52	-	-	11,441.10	2,000.00	10,000.00	-	15,000.00	-	286,640.56
5,000.00	9,900.00	5,000.00	-	-	-	-	9,900.00	2,000.00	10,000.00	-	15,000.00	-	221,656.00
5,000.00	14,213.10	5,000.00	24,000.00	20,385.30	-	-	14,213.10	2,000.00	10,000.00	-	15,000.00	-	334,850.01
5,000.00	12,299.10	5,000.00	-	-	-	-	12,299.10	-	-	-	-	-	232,979.55
5,000.00	12,144.00	5,000.00	24,000.00	17,417.67	-	-	12,144.00	2,000.00	10,000.00	-	15,000.00	-	298,789.03
5,000.00	13,185.70	5,000.00	-	-	-	-	13,185.70	-	-	-	-	-	247,031.36
5,000.00	11,441.10	5,000.00	-	16,409.52	-	-	11,441.10	2,000.00	10,000.00	-	15,000.00	-	262,640.56
5,000.00	14,213.10	5,000.00	-	20,385.30	-	-	14,213.10	2,000.00	10,000.00	-	15,000.00	-	310,850.01
5,000.00	16,424.10	5,000.00	-	23,556.45	-	-	16,424.10	2,000.00	10,000.00	-	15,000.00	-	349,363.50
5,000.00	15,279.00	5,000.00	-	21,914.07	-	-	15,279.00	2,000.00	10,000.00	-	15,000.00	-	329,422.33
5,000.00	12,299.10	5,000.00	-	17,640.12	-	-	12,299.10	2,000.00	10,000.00	-	15,000.00	-	277,619.67
5,000.00	14,213.10	5,000.00	24,000.00	20,385.30	-	-	14,213.10	2,000.00	10,000.00	-	-	-	319,850.01
-	-	-	-	-	-	-	-	-	-	-	15,000.00	-	15,000.00
-	-	-	-	-	-	-	-	-	-	-	15,000.00	-	15,000.00
-	-	-	-	-	-	-	-	-	-	-	15,000.00	-	15,000.00
-	-	-	-	-	-	-	-	-	-	-	15,000.00	-	15,000.00
-	-	-	-	-	-	-	-	-	-	-	15,000.00	-	15,000.00
75,000.00	252,692.00	75,000.00	120,000.00	284,452.25	60,000.00	60,000.00	252,692.00	24,000.00	120,000.00	-	240,000.00	-	5,490,290.73

Total 5,490,290.73

APPROVED BY:

VENANCIO V. AY-AY
Chairman of the Board

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 701

ACCOUNT NAME: Salaries & wages-Regular

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
2,338,536.00	1,801,848.00	1,830,720.00	980,964.00	2,025,870.00
	JUSTIFICATION:	Monthly Salary	Annual Salary	
	1 General Manager E	54,725.00	656,700.00	
	2 Senior Accounting Proc. A	21,934.00	263,208.00	
	3 Cashier D	18,980.50	227,766.00	
	4 Utility Worker A	11,441.10	137,293.20	
	5 Utility Worker B	9,900.00	118,800.00	
	6 Utilities/Cust. Service Asst. D	14,213.10	170,557.20	
	7 Utilities/Cust. Service Asst. E	12,299.10	147,589.20	
	8 Plumber C	12,144.00	145,728.00	
	9 Water Resources Fac. Operator C	13,185.70	158,228.40	
		168,822.50	2,025,870.00	

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 2,025,870.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 2,025,870.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 2,025,870.00

**DINGRAS WATER DISTRICT
Dingras, Ilocos Norte**

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 708

ACCOUNT NAME: ADCOM

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
234,000.00	158,250.00	234,000.00	127,500.00	234,000.00

JUSTIFICATION:

1 General Manager	18,000.00
2 Senior Accounting Proc. B	18,000.00
3 Cashier D	18,000.00
4 Utility Worker B	18,000.00
5 Utility Worker B	18,000.00
6 Utilities/Cust. Service Asst. E	18,000.00
7 Utilities/Cust. Service Asst. E	18,000.00
8 Plumber C	18,000.00
9 Water Resources Fac. Operator C	18,000.00
10 Clerk Processor D	18,000.00
11 Casual Administrative Aide I	18,000.00
12 Casual Billing Clerk	18,000.00
13 Water Resources Fac. Operator C	18,000.00
	234,000.00

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 234,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 234,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 234,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 778
 ACCOUNT NAME: Advertising, Promotional & Mktg. Expenses

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
10,000.00	2,000.00	10,000.00	4,000.00	10,000.00

JUSTIFICATION:

Souvenir programs and radios air

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 10,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 10,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 10,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT NO: 843
 ACCOUNT NAME: Auditing Services

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
50,000.00	0.00	50,000.00	46,440.80	50,000.00

JUSTIFICATION:

Payment of Audit fees

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 50,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 50,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 50,000.00

**DINGRAS WATER DISTRICT
Dingras, Ilocos Norte**

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 776
ACCOUNT NAME: Cable, Satellite, Telegraph & Radio Expenses

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
6,000.00	3,840.00	6,000.00	0.00	6,000.00

JUSTIFICATION:

Cost of cable
P 500.00 per month

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 6,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 6,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 6,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 712

ACCOUNT NAME: Clothing and Uniform

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
80,000.00	55,000.00	75,000.00	60,000.00	75,000.00
	JUSTIFICATION: as per DBM Budget Circular 2012-1			
	1 General Manager D	5,000.00		
	2 Senior Acctg. Processor A	5,000.00		
	3 Cashier D	5,000.00		
	4 Utility Worker A	5,000.00		
	5 Utility Worker B	5,000.00		
	6 Utilities/Cust. Service Asst. D	5,000.00		
	7 Utilities/Cust. Service Asst. E	5,000.00		
	8 Plumber C-CTI	5,000.00		
	9 Water Res. Fac.Operator C	5,000.00		
	10 Clerk Processor D	5,000.00		
	11 Collection Assistant	5,000.00		
	12 Records Assistant	5,000.00		
	13 Data Encoder	5,000.00		
	14 Clerk Processor C	5,000.00		
	15 Water Res. Fac.Operator B	5,000.00		
		<u>75,000.00</u>		

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 75,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 75,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 75,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 841
 ACCOUNT NAME: Donations

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
40,000.00	22,000.00	40,000.00	18,000.00	50,000.00

JUSTIFICATION:

Represents death aid to concessionaires

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 50,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 50,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 50,000.00

**DINGRAS WATER DISTRICT
Dingras, Ilocos Norte**

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 724
ACCOUNT NAME: ECC Contributions

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
12,729.16	12,427.59	18,000.00	8,940.00	18,000.00

JUSTIFICATION:

**1% of Basic Salary or 100 whichever is lower*

- 1 General Manager D
- 2 Senior Acctg. Processor A
- 3 Cashier D
- 4 Utility Worker A
- 5 Utility Worker B
- 6 Utilities/Cust. Service Asst. D
- 7 Utilities/Cust. Service Asst. E
- 8 Plumber C-CTI
- 9 Water Res. Fac.Operator C
- 10 Clerk Processor D
- 11 Collection Assistant
- 12 Records Assistant
- 13 Data Encoder
- 14 Clerk Processor C
- 15 Water Res. Fac.Operator B

Monthly Salary	Monthly Contributions	TOTAL
54,725.00	100.00	1,200.00
21,934.00	100.00	1,200.00
18,980.50	100.00	1,200.00
11,441.10	100.00	1,200.00
9,900.00	100.00	1,200.00
14,213.10	100.00	1,200.00
12,299.10	100.00	1,200.00
12,144.00	100.00	1,200.00
13,185.70	100.00	1,200.00
11,441.10	100.00	1,200.00
14,213.10	100.00	1,200.00
16,424.10	100.00	1,200.00
15,279.00	100.00	1,200.00
12,299.10	100.00	1,200.00
14,213.10	100.00	1,200.00
252,692.00	1,500.00	18,000.00

Division Requesting ADMINISTRATIVE	Prepared by: IMELDA D. BACNAT	Total Amount of Request: P 18,000.00
Trending up or down at ____ /yr	Recommended by: CORAZON B. GUIRA General Manager	Recommended Amount of Appropriation P 18,000.00
By Board Action: Approved per BOD Resolution No. dated	Approved by: VENANCIO V. AY-AY Chairman of the Board	Approved Appropriation: P 18,000.00

**DINGRAS WATER DISTRICT
Dingras, Ilocos Norte**

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 769
ACCOUNT NAME: Electricity

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
1,903,608.00	1,732,077.95	1,926,823.06	1,377,661.42	2,020,570.00

JUSTIFICATION:

Power consumption- P168,380.84 per month 2,020,570.00

Actual monthly consumption is P 153,073.49, 10% increase due to additional 1 pumping station

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 2,020,570.00
Trending up or down at _____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 2,020,570.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 2,020,570.00

**EXTRAORDINARY
Dingras, Ilocos Norte**

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 795
ACCOUNT NAME: Extraordinary and Misc. Expenses

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
100,000.00	46,001.09	100,000.00	33,454.79	100,000.00

JUSTIFICATION:

Extraordinary and miscellaneous expenses in connection with the operation of the district.

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 100,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 100,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 100,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 757
 ACCOUNT NAME: Fuel, Oil and Lubricants Expenses

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
280,000.00	257,228.58	280,000.00	164,608.60	330,000.00

JUSTIFICATION:

Gasoline, Fuel & Oil for service vehicles and generator set (10% increase)

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 330,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 330,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 330,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 792
 ACCOUNT NAME: Generation, Transmission & Distribution Expense

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
31,400.00	28,400.00	31,400.00	27,550.00	33,400.00

JUSTIFICATION:

Bacti-test	1,950 per month	23,400.00
Physical/Chemical Test		10,000.00
		<u><u>33,400.00</u></u>

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 33,400.00
Trending up or down at _____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 33,400.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 33,400.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 713

ACCOUNT NAME: Honoraria

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
191,712.00	187,392.00	191,712.00	161,139.00	191,712.00

JUSTIFICATION:

per diem of Board of Directors at (P 1,440.00 x 4 BOD)	5,760.00		7,488.00	
(1,728.00 x 1 BOD)	<u>1,728.00</u>	x	<u>2</u>	meetings
	7,488.00		14,976.00	
		x	<u>12</u>	months
			<u>179,712.00</u>	

services rendered by the recording secretary of the BOD at 500 per meeting as per Res. # 15-2007			500.00	
		x	<u>2</u>	meetings
			1,000.00	
		x	<u>12</u>	months
			<u>12,000.00</u>	

TOTAL 191,712.00

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 191,712.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 191,712.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 191,712.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 785
 ACCOUNT NAME: Indemnities and Other Claims

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
3,375.00	3,375.00	3,375.00	3,375.00	3,375.00

JUSTIFICATION:

Represents premiums on fidelity bond of accountable officers

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 3,375.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 3,375.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 3,375.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 781
 ACCOUNT NAME: Insurance Premiums

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
10,000.00	0.00	10,000.00	0.00	10,000.00

JUSTIFICATION:

Insurance premiums of transportation equipment and other facilities of DWD

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 10,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 10,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 10,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 842
 ACCOUNT NAME: Legal services

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
5,000.00	9,500.00	5,000.00	8,000.00	50,000.00

JUSTIFICATION:

Cost of authorized legal services rendered by private lawyers

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 50,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 50,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 50,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 721
 ACCOUNT NAME: Life Retirement Insurance Contributions

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
340,732.80	221,204.88	329,479.20	167,828.76	363,876.48

	Basic Salary	Monthly (12%)	Annual
1 General Manager D	54,725.00	6,567.00	78,804.00
2 Senior Acctg. Processor A	21,934.00	2,632.08	31,584.96
3 Cashier D	18,980.50	2,277.66	27,331.92
4 Utility Worker A	11,441.10	1,372.93	16,475.18
5 Utility Worker B	9,900.00	1,188.00	14,256.00
6 Utilities/Cust. Service Asst. D	14,213.10	1,705.57	20,466.86
7 Utilities/Cust. Service Asst. E	12,299.10	1,475.89	17,710.70
8 Plumber C-CTI	12,144.00	1,457.28	17,487.36
9 Water Res. Fac.Operator C	13,185.70	1,582.28	18,987.41
10 Clerk Processor D	11,441.10	1,372.93	16,475.18
11 Collection Assistant	14,213.10	1,705.57	20,466.86
12 Records Assistant	16,424.10	1,970.89	23,650.70
13 Data Encoder	15,279.00	1,833.48	22,001.76
14 Clerk Processor C	12,299.10	1,475.89	17,710.70
15 Water Res. Fac.Operator B	14,213.10	1,705.57	20,466.86
	252,692.00	30,323.04	363,876.48

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 363,876.48
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 363,876.48
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 363,876.48

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 796
 ACCOUNT NAME: Membership Dues & Contributions to Organizations

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
10,000.00	1,491.00	10,000.00	0.00	10,000.00

JUSTIFICATION:

Membership dues, contributions, fees to professional/recognized organizatios

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 10,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 10,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 10,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 751
 ACCOUNT NAME: Office Supplies Expense

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
172,370.00	199,597.00	181,572.00	49,123.00	349,572.00

JUSTIFICATION:

Office Supplies and materials including stationary books, computer ink,
 coupon bonds and cleaning materials
 48 boxes billing forms @ P 3,500.00

181,572.00
<u>168,000.00</u>
<u><u>349,572.00</u></u>

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 349,572.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 349,572.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 349,572.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 719
 ACCOUNT NAME: Other Bonuses and Allowances

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
344,000.00	176,500.00	195,000.00	103,000.00	435,000.00

JUSTIFICATION:

	Rice Allowance	Cashgift	PBB	TOTAL
1 General Manager D	24,000.00	5,000.00	15,000.00	44,000.00
2 Senior Acctg. Processor A	-	5,000.00	15,000.00	20,000.00
3 Cashier D	-	5,000.00	-	5,000.00
4 Utility Worker A	24,000.00	5,000.00	15,000.00	44,000.00
5 Utility Worker B	-	5,000.00	15,000.00	20,000.00
6 Utilities/Cust. Service Asst. D	24,000.00	5,000.00	15,000.00	44,000.00
7 Utilities/Cust. Service Asst. E	-	5,000.00	-	5,000.00
8 Plumber C-CTI	24,000.00	5,000.00	15,000.00	44,000.00
9 Water Res. Fac.Operator C	-	5,000.00	15,000.00	20,000.00
10 Clerk Processor D	-	5,000.00	15,000.00	20,000.00
11 Collection Assistant	-	5,000.00	15,000.00	20,000.00
12 Records Assistant	-	5,000.00	15,000.00	20,000.00
13 Data Encoder	-	5,000.00	-	5,000.00
14 Clerk Processor C	-	5,000.00	-	5,000.00
15 Water Res. Fac.Operator B	24,000.00	5,000.00	15,000.00	44,000.00
Board of Directors			75,000.00	75,000.00
	120,000.00	75,000.00	240,000.00	435,000.00

Division Requesting ADMINISTRATIVE	Prepared by: IMELDA D. BACNAT	Total Amount of Request: P 435,000.00
Trending up or down at ____ /yr	Recommended by: CORAZON B. GUIRA General Manager	Recommended Amount of Appropriation P 435,000.00
By Board Action: Approved per BOD Resolution No. dated	Approved by: VENANCIO V. AY-AY Chairman of the Board	Approved Appropriation: P 435,000.00

**DINGRAS WATER DISTRICT
Dingras, Ilocos Norte**

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 749
ACCOUNT NAME: Other Personnel Benefits

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
202,000.00	318,331.00	234,000.00	176,930.00	396,692.00

JUSTIFICATION:

	Performance Bonus	Additional Bonus	Loyalty Award	PEI	TOTAL
1 General Manager D	2,000.00	10,000.00	-	54,725.00	66,725.00
2 Senior Acctg. Processor A	2,000.00	10,000.00	-	21,934.00	33,934.00
3 Cashier D	-	-	-	18,980.50	18,980.50
4 Utility Worker A	2,000.00	10,000.00	-	11,441.10	23,441.10
5 Utility Worker B	2,000.00	10,000.00	-	9,900.00	21,900.00
6 Utilities/Cust. Service Asst. D	2,000.00	10,000.00	-	14,213.10	26,213.10
7 Utilities/Cust. Service Asst. E	-	-	-	12,299.10	12,299.10
8 Plumber C-CTI	2,000.00	10,000.00	-	12,144.00	24,144.00
9 Water Res. Fac.Operator C	-	-	-	13,185.70	13,185.70
10 Clerk Processor D	2,000.00	10,000.00	-	11,441.10	23,441.10
11 Collection Assistant	2,000.00	10,000.00	-	14,213.10	26,213.10
12 Records Assistant	2,000.00	10,000.00	-	16,424.10	28,424.10
13 Data Encoder	2,000.00	10,000.00	-	15,279.00	27,279.00
14 Clerk Processor C	2,000.00	10,000.00	-	12,299.10	24,299.10
15 Water Res. Fac.Operator B	2,000.00	10,000.00	-	14,213.10	26,213.10
	24,000.00	120,000.00	-	252,692.00	396,692.00

Division Requesting ADMINISTRATIVE	Prepared by: IMELDA D. BACNAT	Total Amount of Request: P 396,692.00
Trending up or down at ____ /yr	Recommended by: CORAZON B. GUIRA General Manager	Recommended Amount of Appropriation P 396,692.00
By Board Action: Approved per BOD Resolution No. dated	Approved by: VENANCIO V. AY-AY Chairman of the Board	Approved Appropriation: P 396,692.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 849
 ACCOUNT NAME: Other Professional Services

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
50,000.00	0.00	50,000.00	73,359.58	100,000.00

JUSTIFICATION:

Cost of other profesional services contracted by DWD

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 100,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 100,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 100,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 765
 ACCOUNT NAME: Other Supplies Expenses

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
198,000.00	216,900.00	198,000.00	110,000.00	198,000.00

JUSTIFICATION:

Cost of Chlorine and other chemicals

6 pumping stations @ 6 drums @ P 5,500.00 per annum **198,000.00**

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 198,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 198,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 198,000.00

**DINGRAS WATER DISTRICT
Dingras, Ilocos Norte**

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 723
ACCOUNT NAME: Overtime and Night Pay

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
		23,805.80	23,805.80	103,374.00

JUSTIFICATION:

	Monthly Salary		
1 General Manager D	54,725.00	divided by 22 x150% x 6 days	22,387.50
2 Senior Acctg. Processor A	21,934.00	divided by 22 x150% x 6 days	8,973.00
3 Cashier D	18,980.50	divided by 22 x150% x 6 days	7,764.75
4 Utility Worker A	11,441.10	divided by 22 x150% x 6 days	4,680.45
5 Utility Worker B	9,900.00	divided by 22 x150% x 6 days	4,050.00
6 Utilities/Cust. Service Asst. D	14,213.10	divided by 22 x150% x 6 days	5,814.45
7 Utilities/Cust. Service Asst. E	12,299.10	divided by 22 x150% x 6 days	5,031.45
8 Plumber C-CTI	12,144.00	divided by 22 x150% x 6 days	4,968.00
9 Water Res. Fac.Operator C	13,185.70	divided by 22 x150% x 6 days	5,394.15
10 Clerk Processor D	11,441.10	divided by 22 x150% x 6 days	4,680.45
11 Collection Assistant	14,213.10	divided by 22 x150% x 6 days	5,814.45
12 Records Assistant	16,424.10	divided by 22 x150% x 6 days	6,718.95
13 Data Encoder	15,279.00	divided by 22 x150% x 6 days	6,250.50
14 Clerk Processor C	12,299.10	divided by 22 x150% x 6 days	5,031.45
15 Water Res. Fac.Operator B	14,213.10	divided by 22 x150% x 6 days	5,814.45
	252,692.00	-	103,374.00

Division Requesting ADMINISTRATIVE	Prepared by: IMELDA D. BACNAT	Total Amount of Request: P 103,374.00
Trending up or down at ____ /yr	Recommended by: CORAZON B. GUIRA General Manager	Recommended Amount of Appropriation P 103,374.00
By Board Action: Approved per BOD Resolution No. dated	Approved by: VENANCIO V. AY-AY Chairman of the Board	Approved Appropriation: P 103,374.00

**DINGRAS WATER DISTRICT
Dingras, Ilocos Norte**

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 722

ACCOUNT NAME: Pag-ibig Contributions

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
19,200.00	12,900.00	18,000.00	9,300.00	18,000.00

JUSTIFICATION:

	2% of Basic Salary or 100 whichever is lower	Annual
1 General Manager D	100.00	1,200.00
2 Senior Acctg. Processor A	100.00	1,200.00
3 Cashier D	100.00	1,200.00
4 Utility Worker A	100.00	1,200.00
5 Utility Worker B	100.00	1,200.00
6 Utilities/Cust. Service Asst. D	100.00	1,200.00
7 Utilities/Cust. Service Asst. E	100.00	1,200.00
8 Plumber C-CTI	100.00	1,200.00
9 Water Res. Fac.Operator C	100.00	1,200.00
10 Clerk Processor D	100.00	1,200.00
11 Collection Assistant	100.00	1,200.00
12 Records Assistant	100.00	1,200.00
13 Data Encoder	100.00	1,200.00
14 Clerk Processor C	100.00	1,200.00
15 Water Res. Fac.Operator B	100.00	1,200.00
	1,500.00	18,000.00

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 18,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 18,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 18,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 707

ACCOUNT NAME: PERA

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
384,000.00	258,000.00	360,000.00	186,000.00	360,000.00

JUSTIFICATION:

	PERA
1 General Manager D	24,000.00
2 Senior Acctg. Processor A	24,000.00
3 Cashier D	24,000.00
4 Utility Worker A	24,000.00
5 Utility Worker B	24,000.00
6 Utilities/Cust. Service Asst. D	24,000.00
7 Utilities/Cust. Service Asst. E	24,000.00
8 Plumber C-CTI	24,000.00
9 Water Res. Fac.Operator C	24,000.00
10 Clerk Processor D	24,000.00
11 Collection Assistant	24,000.00
12 Records Assistant	24,000.00
13 Data Encoder	24,000.00
14 Clerk Processor C	24,000.00
15 Water Res. Fac.Operator B	24,000.00
	<u>24,000.00</u>
	<u>360,000.00</u>

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 360,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 360,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 360,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 723
 ACCOUNT NAME: Philhealth Contributions

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
31,950.00	20,662.50	30,900.00	15,337.50	30,900.00

JUSTIFICATION:

- 1 General Manager D
- 2 Senior Acctg. Processor A
- 3 Cashier D
- 4 Utility Worker A
- 5 Utility Worker B
- 6 Utilities/Cust. Service Asst. D
- 7 Utilities/Cust. Service Asst. E
- 8 Plumber C-CTI
- 9 Water Res. Fac.Operator C
- 10 Clerk Processor D
- 11 Collection Assistant
- 12 Records Assistant
- 13 Data Encoder
- 14 Clerk Processor C
- 15 Water Res. Fac.Operator B

Monthly Salary	Monthly Contributions	TOTAL
54,725.00	437.50	5,250.00
21,934.00	237.50	2,850.00
18,980.50	212.50	2,550.00
11,441.10	125.00	1,500.00
9,900.00	112.50	1,350.00
14,213.10	150.00	1,800.00
12,299.10	137.50	1,650.00
12,144.00	125.00	1,500.00
13,185.70	137.50	1,650.00
11,441.10	125.00	1,500.00
14,213.10	150.00	1,800.00
16,424.10	175.00	2,100.00
15,279.00	162.50	1,950.00
12,299.10	137.50	1,650.00
14,213.10	150.00	1,800.00
252,692.00	2,575.00	30,900.00

Division Requesting ADMINISTRATIVE	Prepared by: IMELDA D. BACNAT	Total Amount of Request: P 30,900.00
Trending up or down at ____ /yr	Recommended by: CORAZON B. GUIRA General Manager	Recommended Amount of Appropriation P 30,900.00
By Board Action: Approved per BOD Resolution No. dated	Approved by: VENANCIO V. AY-AY Chairman of the Board	Approved Appropriation: P 30,900.00

**DINGRAS WATER DISTRICT
Dingras, Ilocos Norte**

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 772
ACCOUNT NAME: Postage nd Deliveries

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
4,800.00	2,400.00	4,800.00	31,237.14	50,000.00

JUSTIFICATION:

Cost of postage and transporting government inventory, property and equipment

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 50,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 50,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 50,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 710

ACCOUNT NAME: Representation Allowance

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
60,000.00	60,000.00	60,000.00	45,000.00	60,000.00

JUSTIFICATION:

1 General Manager D

Monthly
5,000.00

Annually
60,000.00

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 60,000.00
Trending up or down at _____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 60,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 60,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 786
 ACCOUNT NAME: Rent/Lease Expenses

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
50,000.00	6,000.00	50,000.00	10,666.67	50,000.00

JUSTIFICATION:

Rent of tools and equipments in connections with the operation of DWD and rent of car in attending seminars, forums ,conventions and educational fieldtrip

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 50,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 50,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 50,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 804
 ACCOUNT NAME: Repairs and Maintenance-Buildings and Other Structure

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
100,000.00	0.00	40,000.00	0.00	10,000.00

JUSTIFICATION:

Cost of repairing and maintaining buildings and other structures

Painting of pump station 2 & 3	5,000.00
Painting of Office building	5,000.00
	<u>10,000.000</u>

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 10,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 10,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 10,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 814
 ACCOUNT NAME: Repairs and Maintenance-Land Transportation Equipment

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
46,805.00	17,540.07	46,805.00	14,674.48	30,000.00

JUSTIFICATION:

Cost of repairing and maintaining land transportation equipment

12 pcs	RK Motorcycle Chain	489.50	5,874.00
8 pcs	Steel Sprocket (Back)	363.00	2,904.00
8 pcs	Steel Sprocket (Front)	363.00	2,904.00
10 pcs	MBP Tire 325 x 17	792.00	7,920.00
12 pcs	Laser Tire 300 x 17	568.33	6,820.00
12 pcs	Interior 325 x 17	143.00	1,716.00
12 pcs	Interior 300 x 17	143.00	1,716.00
			29,854.00

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 30,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 30,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 30,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 807
 ACCOUNT NAME: Repairs and Maintenance-Office Equipment

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
33,000.00	5,570.00	33,000.00	5,600.00	20,000.00

JUSTIFICATION:

Cost of repairing and maintaining office equipment

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 20,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 20,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 20,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 825
 ACCOUNT NAME: Repairs and Maintenance-Other Machinery & Equipment

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
5,000.00	0.00	5,000.00	0.00	5,000.00

JUSTIFICATION:

Cost of repairing and maintaining other machinery and equipment

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 5,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 5,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 5,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 803-07
 ACCOUNT NAME: Repairs and Maintenance-Plant/Other Pumping Plant

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
90,000.00	65,100.00	40,000.00	17,600.00	50,000.00

JUSTIFICATION:

Material and labor cost for maintenace of other pumping plant

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 50,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 50,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 50,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 803-12
 ACCOUNT NAME: Repairs and Maintenance-Plant

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
180,000.00	235,990.29	158,166.58	196,260.25	240,170.51

JUSTIFICATION:

materials and labor cost for meter relocation, change meter and meter guard

materials and labor cost for maintenance of :

standby generator	80,170.51
services	20,000.00
transmission and distribution mains	120,000.00
reservoir and tanks	10,000.00
wells	10,000.00
	<u>240,170.51</u>

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 240,170.51
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 240,170.51
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 240,170.51

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 803-08
 ACCOUNT NAME: Repairs and Maintenance-Plant/Reservoirs & Tanks

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
30,000.00	0.00	20,000.00	0.00	20,000.00

JUSTIFICATION:

Material and labor Cost for maintenance of reservoir & tanks

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 20,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 20,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 20,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 803-11
ACCOUNT NAME: Repairs and Maintenance-Plant/Services

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
66,400.00	153,190.00	170,000.00	0.00	170,000.00

JUSTIFICATION:

Material and labor cost for maintenace of services

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 170,000.00
Trending up or down at _____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 170,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 170,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 803-09
 ACCOUNT NAME: Repairs and Maintenance-Plant/Transmission & Distn. Mains

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
100,000.00	145,197.75	172,000.00	94,108.32	172,000.00

JUSTIFICATION:

Material and labor cost for maintenace of transmission and distribution mains

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 172,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 172,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 172,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 803-04
 ACCOUNT NAME: Repairs and Maintenance-Plant/wells

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
100,000.00	107,675.00	120,000.00	0.00	82,000.00

JUSTIFICATION:

Material and labor cost for maintenance of wells

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 82,000.00
Trending up or down at _____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 82,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 82,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 782
 ACCOUNT NAME: Representation Expenses

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
70,000.00	58,875.00	70,000.00	39,661.00	150,000.00

JUSTIFICATION:

Expenses for official meetings, conferences, entertainments, christmas program and anniversary

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 150,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 150,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 150,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 734
ACCOUNT NAME: Retirement Benefits-Regular

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
274,725.95	262,569.08	243,518.87	219,916.68	284,452.25

JUSTIFICATION:

	Monthly Salary	# of Days	multiplier	TOTAL
1 General Manager D	54,725.00	30	0.0478087	78,489.93
2 Senior Acctg. Processor A	21,934.00	30	0.0478087	31,459.08
3 Cashier D	18,980.50	0	0.0478087	-
4 Utility Worker A	11,441.10	30	0.0478087	16,409.52
5 Utility Worker B	9,900.00	0	0.0478087	-
6 Utilities/Cust. Service Asst. D	14,213.10	30	0.0478087	20,385.30
7 Utilities/Cust. Service Asst. E	12,299.10	0	0.0478087	-
8 Plumber C-CTI	12,144.00	30	0.0478087	17,417.67
9 Water Res. Fac.Operator C	13,185.70	0	0.0478087	-
10 Clerk Processor D	11,441.10	30	0.0478087	16,409.52
11 Collection Assistant	14,213.10	30	0.0478087	20,385.30
12 Records Assistant	16,424.10	30	0.0478087	23,556.45
13 Data Encoder	15,279.00	30	0.0478087	21,914.07
14 Clerk Processor C	12,299.10	30	0.0478087	17,640.12
15 Water Res. Fac.Operator B	14,213.10	30	0.0478087	20,385.30
	252,692.00			284,452.25

Division Requesting ADMINISTRATIVE	Prepared by: IMELDA D. BACNAT	Total Amount of Request: P 284,452.25
Trending up or down at ____ /yr	Recommended by: CORAZON B. GUIRA General Manager	Recommended Amount of Appropriation P 284,452.25
By Board Action: Approved per BOD Resolution No. dated	Approved by: VENANCIO V. AY-AY Chairman of the Board	Approved Appropriation: P 284,452.25

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 706

ACCOUNT NAME: Salaries & wages-Others

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
500,904.00	554,082.45	914,940.00	435,190.62	1,006,434.00

JUSTIFICATION:

	Monthly Salary	Annual Salary
1 Clerk Processor D	11,441.10	137,293.20
2 Collection Assistant	14,213.10	170,557.20
3 Records Assistant	16,424.10	197,089.20
4 Data Encoder	15,279.00	183,348.00
5 Clerk Processor C	12,299.10	147,589.20
6 Water Res. Fac.Operator B	14,213.10	170,557.20
	<u>83,869.50</u>	<u>1,006,434.00</u>

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 1,006,434.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 1,006,434.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 1,006,434.00

**DINGRAS WATER DISTRICT
Dingras, Ilocos Norte**

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

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ACCOUNT No: 701
ACCOUNT NAME: Salaries & wages-Regular

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
1,732,776.00	1,391,932.00	2,338,536.00	982,482.14	1,830,720.00

JUSTIFICATION:

	Monthly Salary	Annual Salary
1 General Manager D	49,750.00	597,000.00
2 Senior Acctg. Processor A	19,940.00	239,280.00
3 Cashier D	17,255.00	207,060.00
4 Utility Worker A	10,401.00	124,812.00
5 Utility Worker B	9,000.00	108,000.00
6 Utilities/Cust. Service Asst. D	12,921.00	155,052.00
7 Utilities/Cust. Service Asst. E	11,181.00	134,172.00
8 Plumber C-CTI	10,931.00	131,172.00
9 Water Res. Fac.Operator C	11,181.00	134,172.00
	152,560.00	1,830,720.00

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 1,830,720.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 1,830,720.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 1,830,720.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 711

ACCOUNT NAME: Transportation Allowance

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
60,000.00	60,000.00	60,000.00	45,000.00	60,000.00

JUSTIFICATION:

	Monthly	Annually
1 General Manager	5,000.00	60,000.00

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 60,000.00
Trending up or down at _____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 60,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 60,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 779
 ACCOUNT NAME: Taxes, Duties & Licenses

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
204,477.62	284,499.42	248,691.96	173,615.50	283,244.76

JUSTIFICATION:

BIR:				
Monthly Percentage Tax (2% of Metered Sales Receipts)	12,879,720.00	2%	257,594.40	
Annual Registration Fee			500.00	
NWRB:				
Annual Water Charges			15,150.36	
and other expenses for taxes, duties and licenses			<u>10,000.00</u>	
			283,244.76	

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 283,244.76
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 283,244.76
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 283,244.76

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 773
 ACCOUNT NAME: Telephone Expense-Landline

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
60,000.00	13,870.73	60,000.00	28,700.69	80,000.00

JUSTIFICATION:

Telephone bill of Telephone No. 600-0442

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 80,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 80,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 80,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 774
 ACCOUNT NAME: Telephone Expense-Mobile

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
60,000.00	64,636.94	60,000.00	62,166.16	100,000.00

JUSTIFICATION:

Cost of transmitting messages thru mobile phones at P 8,333.33 per month

76,000.00	Sun Cellular
<u>24,000.00</u>	Cellcards of GM & Chairman of the Board
100,000.00	

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 100,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 100,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 100,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 767
 ACCOUNT NAME: Training and Scholarship Expenses

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
50,000.00	17,560.00	50,000.00	20,200.00	50,000.00

JUSTIFICATION:

Expenses for participation/attendance in trainings, conventions and seminars/workshops (10% increase)

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 50,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 50,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 50,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 766
 ACCOUNT NAME: Travel Expenses

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
230,000.00	115,986.00	230,000.00	41,220.00	70,000.00

JUSTIFICATION:

Traveling allowance of BOD, officers and employees

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 70,000.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 70,000.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 70,000.00

DINGRAS WATER DISTRICT
Dingras, Ilocos Norte

BUDGET APPROPRIATION REQUEST FOR BUDGET 2016

ACCOUNT No: 714

ACCOUNT NAME: Year-end Bonus

Appropriated Last Year	Expended Last Year	Appropriated Current Year	Expended for Nine Months	This 12 months Anticipated Expenditures
236,620.00	153,469.00	228,805.00	75,965.00	252,692.00

JUSTIFICATION:

- 1 General Manager D
- 2 Senior Acctg. Processor A
- 3 Cashier D
- 4 Utility Worker A
- 5 Utility Worker B
- 6 Utilities/Cust. Service Asst. D
- 7 Utilities/Cust. Service Asst. E
- 8 Plumber C-CTI
- 9 Water Res. Fac.Operator C
- 10 Clerk Processor D
- 11 Collection Assistant
- 12 Records Assistant
- 13 Data Encoder
- 14 Clerk Processor C
- 15 Water Res. Fac.Operator B

Monthly salary	midyear	year-end	TOTAL
54,725.00	27,362.50	27,362.50	54,725.00
21,934.00	10,967.00	10,967.00	21,934.00
18,980.50	9,490.25	9,490.25	18,980.50
11,441.10	5,720.55	5,720.55	11,441.10
9,900.00	4,950.00	4,950.00	9,900.00
14,213.10	7,106.55	7,106.55	14,213.10
12,299.10	6,149.55	6,149.55	12,299.10
12,144.00	6,072.00	6,072.00	12,144.00
13,185.70	6,592.85	6,592.85	13,185.70
11,441.10	5,720.55	5,720.55	11,441.10
14,213.10	7,106.55	7,106.55	14,213.10
16,424.10	8,212.05	8,212.05	16,424.10
15,279.00	7,639.50	7,639.50	15,279.00
12,299.10	6,149.55	6,149.55	12,299.10
14,213.10	7,106.55	7,106.55	14,213.10
252,692.00	126,346.00	126,346.00	252,692.00

Division Requesting	Prepared by:	Total Amount of Request:
ADMINISTRATIVE	IMELDA D. BACNAT	P 252,692.00
Trending up or down at ____ /yr	Recommended by:	Recommended Amount of Appropriation
	CORAZON B. GUIRA General Manager	P 252,692.00
By Board Action:	Approved by:	Approved Appropriation:
Approved per BOD Resolution No. dated	VENANCIO V. AY-AY Chairman of the Board	P 252,692.00

DINGRAS WATER DISTRICT

**OPERATING EXPENSES
BUDGET YEAR 2016**

OPERATION EXPENSE:	TOTAL	1st Quarter	2nd Quarter
SALARIES & WAGES-REGULAR	P 2,025,870.00	P 506,467.50	P 506,467.50
SALARIES & WAGES-OTHERS	1,006,434.00	251,608.50	251,608.50
OVERTIME AND NIGHT PAY	103,374.00	25,843.50	25,843.50
PERA	360,000.00	90,000.00	90,000.00
REPRESENTATION ALLOWANCE	60,000.00	15,000.00	15,000.00
TRANSPORTATION ALLOWANCE	60,000.00	15,000.00	15,000.00
CLOTHING & UNIFORM ALLOWANCE	75,000.00	75,000.00	-
HONORARIA	191,712.00	47,928.00	47,928.00
YEAR-END BONUS	252,692.00	-	126,346.00
OTHER BONUSES & ALLOWANCES	435,000.00	270,000.00	67,500.00
LIFE & RETIREMENT INSURANCE CONT.	363,876.48	90,969.12	90,969.12
PAG-IBIG CONT.	18,000.00	4,500.00	4,500.00
PHILHEALTH CONT.	30,900.00	7,725.00	7,725.00
ECC CONTRIBUTIONS	18,000.00	4,500.00	4,500.00
OTHER PERSONNEL BENEFITS	396,692.00	24,000.00	252,692.00
RETIREMENT BENEFITS-REGULAR	284,452.25	-	-
OFFICE SUPPLIES EXPENSE	349,572.00	87,393.00	87,393.00
FUEL, OIL & LUBRICANTS EXPENSES	330,000.00	82,500.00	82,500.00
OTHER SUPPLIES EXP.	198,000.00	49,500.00	49,500.00
TRAVEL EXPENSES	70,000.00	17,500.00	17,500.00
TRAINING AND SCHOLARSHIP EXPENSES	50,000.00	12,500.00	12,500.00
ELECTRICITY EXPENSES	2,020,570.00	404,114.00	505,142.50
POSTAGE & DELIVERIES	50,000.00	12,500.00	12,500.00
TELEPHONE EXPENSE-LANDLINE	80,000.00	20,000.00	20,000.00
TELEPHONE EXPENSE-MOBILE	100,000.00	25,000.00	25,000.00
CABLE, SATELLITE, TELEGRAPH & RADIO EXPENSES	6,000.00	1,500.00	1,500.00
ADVERTISING, PROMOTIONAL & MKTG. EXPENSES	10,000.00	2,500.00	2,500.00
TAXES, DUTIES & LICENSES	283,244.76	70,811.19	70,811.19
INSURANCE PREMIUMS	10,000.00	2,500.00	2,500.00
REPRESENTATION EXPENSES	150,000.00	37,500.00	37,500.00
INDEMNITIES AND OTHER CLAIMS	3,375.00	-	-
RENT/LEASE EXPENSES	50,000.00	12,500.00	12,500.00
GENERATION, TRANS. & DISTN EXPENSES	33,400.00	8,350.00	8,350.00
EXTRAORDINARY AND MISC. EXPENSES	100,000.00	25,000.00	25,000.00
MEMBERSHIP DUES & CONT. TO ORGANIZATIONS	10,000.00	2,500.00	2,500.00
DONATIONS	50,000.00	12,500.00	12,500.00
LEGAL SERVICES	50,000.00	12,500.00	12,500.00
AUDITING SERVICES	50,000.00	12,500.00	12,500.00
OTHER PROFESSIONAL SERVICES	100,000.00	25,000.00	25,000.00
T O T A L S	9,836,164.49	2,365,209.81	2,543,776.31
MAINTENANCE EXPENSES			
REPAIRS & MAIN.-PLANT	240,170.51	60,042.63	60,042.63
REPAIRS & MAIN. - BUILDINGS & OTHER STRUCTURE	10,000.00	2,500.00	2,500.00
REPAIRS & MAIN.-OFFICE EQUIPMENT	20,000.00	5,000.00	5,000.00
REPAIRS & MAIN. -LAND TRANSPORTATION EQUIP.	30,000.00	7,500.00	7,500.00
REPAIRS & MAIN. -OTHER MACHINERY & EQUIP.	5,000.00	1,250.00	1,250.00
T O T A L S	305,170.51	76,292.63	76,292.63
Total Operating Expenses	10,141,335.00	2,441,502.44	2,620,068.94

PREPARED BY:

IMELDA D. BACNAT
Sr. Accounting Processor B

NOTED BY:

CORAZON B. GUIRA
General Manager

3rd Quarter		4th Quarter	
P	506,467.50	P	506,467.50
	251,608.50		251,608.50
	25,843.50		25,843.50
	90,000.00		90,000.00
	15,000.00		15,000.00
	15,000.00		15,000.00
	-		-
	47,928.00		47,928.00
	-		126,346.00
	30,000.00		67,500.00
	90,969.12		90,969.12
	4,500.00		4,500.00
	7,725.00		7,725.00
	4,500.00		4,500.00
	-		120,000.00
	284,452.25		-
	87,393.00		87,393.00
	82,500.00		82,500.00
	49,500.00		49,500.00
	17,500.00		17,500.00
	12,500.00		12,500.00
	505,142.50		606,171.00
	12,500.00		12,500.00
	20,000.00		20,000.00
	25,000.00		25,000.00
	1,500.00		1,500.00
	2,500.00		2,500.00
	70,811.19		70,811.19
	2,500.00		2,500.00
	37,500.00		37,500.00
	3,375.00		-
	12,500.00		12,500.00
	8,350.00		8,350.00
	25,000.00		25,000.00
	2,500.00		2,500.00
	12,500.00		12,500.00
	12,500.00		12,500.00
	12,500.00		12,500.00
	25,000.00		25,000.00
	2,415,065.56		2,512,112.81
	60,042.63		60,042.63
	2,500.00		2,500.00
	5,000.00		5,000.00
	7,500.00		7,500.00
	1,250.00		1,250.00
	76,292.63		76,292.63
	2,491,358.19		2,588,405.44

APPROVED BY:

VENANCIO V. AY-AY
Chairman of the Board