

Republic of the Philippines  
 City/Municipality of DINGRAS  
 Province of ILOCOS NORTE  
**OFFICE OF THE BUILDING OFFICIAL**

**MECHANICAL PERMIT**

APPLICATION NO.	MP NO.	BUILDING PERMIT NO.
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**BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)**

OWNER/APPLICANT	LAST NAME	FIRST NAME	M.I.	TIN	
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP	USE OR CHARACTER OF OCCUPANCY		
ADDRESS	NO.	STREET	BARANGAY	CITY/MUNICIPALITY	ZIP CODE
LOCATION OF CONSTRUCTION: LOT NO. _____ BLK NO. _____ TCT NO. _____ TAX DEC. NO. _____					
STREET _____ BARANGAY _____ CITY/MUNICIPALITY _____					
<b>SCOPE OF WORK</b>					
<input type="checkbox"/> NEW CONSTRUCTION		<input type="checkbox"/> RENOVATION _____		<input type="checkbox"/> RAISING _____	
<input type="checkbox"/> ERECTION		<input type="checkbox"/> CONVERSION _____		<input type="checkbox"/> DEMOLITION _____	
<input type="checkbox"/> ADDITION		<input type="checkbox"/> REPAIR _____		<input type="checkbox"/> ACCESSORY BUILDING/STRUCTURE _____	
<input type="checkbox"/> ALTERATION		<input type="checkbox"/> MOVING _____		<input type="checkbox"/> OTHERS (Specify) _____	

**BOX 2 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)**

<b>INSTALLATION AND OPERATION OF:</b>		
<input type="checkbox"/> BOILER	<input type="checkbox"/> CENTRAL AIRCONDITIONING	<input type="checkbox"/> DUMBWAITER
<input type="checkbox"/> PRESSURE LEVEL	<input type="checkbox"/> MECHANICAL VENTILLATION	<input type="checkbox"/> PUMPS
<input type="checkbox"/> INTERNAL COMBUSTION ENGINE	<input type="checkbox"/> ESCALATOR	<input type="checkbox"/> COMPRESSED AIR, VACUUM, INSTITUTIONAL
<input type="checkbox"/> REFRIGERATION AND ICE MAKING	<input type="checkbox"/> MOVING SIDEWALK	and/or INDUSTRIAL GAS
<input type="checkbox"/> WINDOW TYPE AIRCONDITIONING	<input type="checkbox"/> FREIGHT ELEVATOR	<input type="checkbox"/> PNEUMATIC TUBES, CONVEYORS
<input type="checkbox"/> PACKAGED/SPLIT TYPE AIRCONDITIONING	<input type="checkbox"/> PASSENGER ELEVATOR	and/or MONORAILS
<input type="checkbox"/> OTHERS (Specify)	<input type="checkbox"/> CABLE CAR	<input type="checkbox"/> FUNICULAR
PREPARED BY _____		

**BOX 3**

<b>DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS</b>		
_____ <b>PROFESSIONAL MECHANICAL ENGINEER</b> (Signed and Sealed Over Printed Name) Date _____		
Address		
PRC No.	Validity	
PTR No.	Date Issued	
Issued at	TIN	
<b>BOX 5</b>		
<b>BUILDING OWNER</b>		
_____ (Signature Over Printed Name) Date _____		
Address		
C.T.C No.	Date Issued	Place Issued

**BOX 4**

<b>SUPERVISOR / IN-CHARGE OF MECHANICAL WORKS</b>		
<input type="checkbox"/> PROF. MECHANICAL ENGR. <input type="checkbox"/> MECHANICAL ENGR.		
_____ (Signed and/or Sealed Over Printed Name) Date _____		
Address		
PRC No.	Validity	
PTR No.	Date Issued	
Issued at	TIN	
<b>BOX 6</b>		
WITH MY CONSENT: <b>LOT OWNER</b>		
_____ (Signature Over Printed Name) Date _____		
Address		
C.T.C No.	Date Issued	Place Issued

NBS FORMS

**TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION**

**BOX 7**

RECEIVED BY:	DATE:
<b>FIVE (5) SETS OF MECHANICAL DOCUMENTS</b>	
<input type="checkbox"/> MECHANICAL PLANS AND SPECIFICATIONS	<input type="checkbox"/> COST ESTIMATES
<input type="checkbox"/> BILL OF MATERIALS	<input type="checkbox"/> OTHERS (Specify) _____

**BOX 8**

PROGRESS FLOW					
	IN		OUT		PROCESSED BY:
	DATE	TIME	DATE	TIME	
MECHANICAL					
OTHERS (Specify)					

**BOX 9**

**ACTION TAKEN:**

**PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:**

1. That the proposed mechanical works shall be in accordance with the mechanical plans filed with this Office and in conformity with the latest Philippine Mechanical Code, the National Building Code and its IRR.
2. That prior to any mechanical installation, a duly accomplished prescribed "NOTICE OF CONSTRUCTION" shall be submitted to the Office of Building Official.
3. That upon completion of mechanical works, the licensed supervisor, /in-charge shall submit the entry to the logbook duly signed and sealed to the building official including as-built plans and other documents and shall also accomplish the certificate of completion stating that the mechanical works conform to the provision of the Philippine Mechanical Code, the National Building Code and its IRR.
4. That this permit is null and void unless accompanied by the building permit.
5. That a Certificate of Operation shall be issued for the continuous use of mechanical installations.

**PERMIT ISSUED BY:**

**BENIGNO B. DELA CRUZ, CE**  
**BUILDING OFFICIAL**  
 (Signature Over Printed Name)

Date \_\_\_\_\_